Design and Implementation of Cooperative Learning in Introductory Physics



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Physics Teaching Assistants Workshop

August 28, 2017







D.A. Norman. 1980. Cognitive engineering and education. In D.T. Tuma and F. Reif (Eds.), *Problem solving and education: Issues in teaching and research. Erlbaum, pp. 97-107.*





Cooperative Learning Objectives

Participants will be able to list and describe essential features of the instructor's role in implementing cooperative learning

Participants will be able to elaborate on multiple ways Positive Interdependence and Individual Accountability were structured

Participants will identify features to implement in their own courses



Seven Principles for Good Practice in Undergraduate Education

Good practice in undergraduate education:

- Encourages student-faculty contact
- Encourages cooperation among students
- Encourages active learning
- Gives prompt feedback
- Emphasizes time on task
- Communicates high expectations
- Respects diverse talents and ways of learning

Chickering & Gamson. (1987). http://learningcommons.evergreen.edu/pdf/fall1987.pdf

Discipline-Based Education Research (DBER) Report







Process Metallurgy

Dissolution Kinetics – liquid-solid interface Iron Ore Desliming – solid-solid interface Metal-oxide reduction roasting – gas-solid interface

Dissolution Kinetics

Theory – Governing Equation for Mass Transport

Research – rotating disk

Practice – leaching of silver bearing metallic copper and printed circuit board waste

$$(\nabla c \bullet \underline{v}) = D\nabla^2 c$$

$$v_y \frac{dc}{dy} = D \frac{d^2 c}{dy^2}$$





University of Minnesota College of Education Social, Psychological and Philosophical Foundations of Education

- Statistics, Measurement, Research Methodology
- Assessment and Evaluation
- Learning and Cognitive Psychology
- Knowledge Acquisition, Artificial Intelligence, Expert Systems
- Development Theories
- Motivation Theories
- Social psychology of learning student student interaction

<image><page-footer>





Cooperative Learning Introduced to Engineering – 1981

Smith, K.A., Johnson, D.W. and Johnson, R.T., 1981. The use of cooperative learning groups in engineering education. In L.P. Grayson and J.M. Biedenbach (Eds.), *Proceedings Eleventh Annual Frontiers in Education Conference*, Rapid City, SD, Washington: IEEE/ASEE, 26-32.

	Structuring L	earning Goals	Needs of Engineering Graduates Many studies have been con-
	To Meet th	ne Goals of	ducted on engineering education since it began at West Point in 1792,
	Engineering	Education	and these have been well merna- rized. ¹ The earliest study (by Mann is 1918) called for a return to the basics; each of the subsequent cores emphasized diversity and a broad education. ¹ and their general field-
	Karl A. David W. Johnson, a University o	Smith, ad Roger T. Johnson é Minnesota	ings have been summarized by Cheir' in the following these state- ments: 1) Three is renewed concern that, despite many efforts, engineering education is not yet incorporating what is called the "homematicio-set
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G	sals of Engineering Education	other engineers and scientists, econo- mists, educators, consumer groups, and empresent resolutions and an experiment resolutions and engine	parent charge is the growing realiza- tion that technological and economic feasibility are not the sole or even
ing ing ing ing ing ing ing ing ing ing	The three major pairs of explosion- tion three major pairs of explosion- tion (interpretation), and residen- holical compresences in engineer- transferred and explorement of handinghoad compretence requires mattery and resistant of ideation of engineering (factors, principles, optiment of synthesis, design, mod- ing and perform survivag stills; and "been explored and the states of glorening (factors, neuron tasks of glorening (factors, neuron), and "been explored and the states of glorening (factors, neuron), and many discussion, states of the states of the states of the states of glorening (factors, neuron), and many discussion (factors, neuron), a	to rests tatificatory and ensuity comparing designs for human technology. Social-tochical compenses re- sponse paising an understanding of the social social social social social and enterior behavior and on the status environments. Exemplation perspectively and a social social and enterior behavior and on the status environments. Exemplation perspectively and a status paid perspectively and a status paid proprieto status and philosophic represents as well as an understand- ing of the basis persons understatus.	the resist determinants of what engineers the Toulynamics to solid, chirally, prychizogical and political influ- cences are equily important. The results of the major multiss of which the major functional solid which the major functional consistences and chiral constructions in engineering produces. Topporting this most, a major solidy at the Usiversity of California, Los Angeles, consolided mains the capital or consensationity with and working with purple of other professions to solve the instru-













Characteristics of High Performing Teams

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A team is a small number of people with complementary skills who are committed to a common purpose, performance goals, and approach for which they hold themselves mutually accountable:

SMALL NUMBER

- COMPLEMENTARY SKILLS
- COMMON PURPOSE & PERFORMANCE GOALS
- COMMON APPROACH
- MUTUAL ACCOUNTABILITY

--Katzenbach & Smith (1993)

The Wisdom of Teams

Cooperative Learning is instruction that involves people working in teams to accomplish a common goal, under conditions that involve both *positive interdependence* (all members must cooperate to complete the task) and *individual and group accountability* (each member is accountable for the complete final outcome).

Key Concepts

- Positive Interdependence
- Individual and Group Accountability
- □ Face-to-Face Promotive Interaction
- Teamwork Skills
- Group Processing

http://personal.cege.umn.edu/~smith/docs/Smith-CL%20Handout%2008.pd



Six Basic Principles of Team Discipline

Keep membership small

Ensure that members have complimentary skills

Develop a common purpose

Set common goals

Establish a commonly agreed upon working approach

Integrate mutual and individual accountability

Katzenbach & Smith (2001) The Discipline of Teams

Hackman – Leading Teams



Real Team

Compelling Direction

Enabling Structure

Supportive Organizational Context

Available Expert Coaching

Team Diagnostic Survey (TDS) https://research.wjh.harvard.edu/TDS/

Real Team

J. RICHARD HACKMA

clear boundaries

team members are **interdependent** for some **common purpose**, producing a potentially assessable outcome for which members bear **collective responsibility**

at least moderate stability of membership

Compelling Direction

Good team direction is:

- ochallenging (which energizes members)
- clear (which orients them to their main purposes)
- consequential (which engages the full range of their talents)

Enabling Structure

Key structural features in fostering competent teamwork

- Task design: The team task should be well aligned with the team's purpose and have a high standing on "motivating potential."
- Team composition: The team size should be as small as possible given the work to be accomplished, should include members with ample task and interpersonal skills, and should consist of a good diversity of membership
- Core norms of conduct: Team should have established early in its life clear and explicit specification of the basic norms of conduct for member behavior.

Edmondson - Teaming



"Teaming is the engine of organizational learning."

Learning to team, teaming to learn

Teaming process (bottom-up)

- Teaming mindset adopted
- Reflection/feedback
- Interdependent action unfolds
- Coordination of steps and hand-offs
- Individuals communicate
- Recognize need for teaming

Four pillars of effective teaming

- Speaking up
- Collaboration
- Experimentation
- Reflection







The most valuable form of communication is face-toface. E-mail and texting are least valuable. Pentland (2012) Successful teams share several defining characteristics:

- 1. Everyone on the team talks and listens in roughly equal measure, keeping communication short and sweet.
- 2. Members face one another, and their conversations and gestures are energetic.
- 3. Members connect directly with one another not just with the team leader
- 4. Members carry on back-channel or side conversations.
- 5. Members periodically break, go exploring outside the team, and bring information back.

https://hbr.org/2012/04/the-new-science-of-building-great-teams





Cooperative Problem-Based Learning Format

TASK: Solve the problem(s) or Complete the project.

INDIVIDUAL: Develop ideas, Initial Model, Estimate, etc. Note strategy.

COOPERATIVE: One set of answers from the group, strive for agreement, make sure everyone is able to explain the strategies used to solve each problem.

EXPECTED CRITERIA FOR SUCCESS: Everyone must be able to explain the model and strategies used to solve each problem. **EVALUATION:** Best answer within available resources or constraints.

INDIVIDUAL ACCOUNTABILITY: One member from your group may be randomly chosen to explain (a) the answer and (b) how to solve each problem.

EXPECTED BEHAVIORS: Active participating, checking, encouraging, and elaborating by all members.

INTERGROUP COOPERATION:

Whenever it is helpful, check procedures, answers, and strategies with another group.

Building Models to Solve Engineering Problems – UMN – Institute of Technology course (~1978 – 2000)

- Thinking Like an Engineer
- Problem Identification
- Problem Formulation
- Problem Representation
- Problem Solving



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Team Member Roles

Task Recorder

- Skeptic/Prober
- Process Recorder

Technical Estimation Problem

TASK:

INDIVIDUAL: Quick Estimate (10 seconds). Note strategy. Note strategy.

COOPERATIVE: Improved Estimate (~5 minutes). One set of answers from the group, strive for agreement, make sure everyone is able to explain the strategies used to arrive at the improved estimate.

EXPECTED CRITERIA FOR SUCCESS:

Everyone must be able to explain the strategies used to arrive at your improved estimate.

EVALUATION: Best answer within available resources or constraints.

INDIVIDUAL ACCOUNTABILITY: One member from your group may be randomly chosen to explain (a) your estimate and (b) how you arrived at it.

EXPECTED BEHAVIORS: Active participating, checking, encouraging, and elaborating by all members.

INTERGROUP COOPERATION:

Whenever it is helpful, check procedures, answers, and strategies with another group.





Modeling

Modeling in its broadest sense is the cost-effective use of something in place of something else for some cognitive purpose (Rothenberg, 1989). A model represents reality for the given purpose; the model is an abstraction of reality in the sense that it cannot represent all aspects of reality.

Any model is characterized by three essential attributes: (1) *Reference*: It is *of* something (its "*referent*"); (2) *Purpose*: It has an intended cognitive *purpose* with respect to its referent; (3) *Cost-effectiveness:* It is more *cost-effective* to use the model for this purpose than to use the referent itself.

Rothenberg, J. 1989. The nature of modeling. In L.E. Widman, K.A. Laparo & N.R. Nielson, Eds., *Artificial intelligence, simulation and modeling*. New York: Wiley

Modeling Heuristics

Ravindran, Phillips, and Solberg (1987):

- 1. Do not build a complicated model when a simple one will suffice.
- 2. Beware of molding the problem to fit the technique.
- 3. The deduction phase of modeling must be conducted rigorously.
- 4. Models should be validated prior to implementation.
- 5. A model should never be taken too literally.
- 6. A model should neither be pressed to do, nor criticized for failing to do, that for which it was never intended.
- 7. Beware of overselling a model.
- 8. Some of the primary benefits of modeling are associated with the process of developing the model.
- 9. A model cannot be any better than the information that goes into it.
- 10. Models cannot replace decision makers.

Heuristics - Koen

An essential aspect of modeling is the use of heuristics. Although difficult to define, heuristics are relatively easy to identify using the characteristics listed by Koen(1984): (1) Heuristics do not guarantee a solution; (2) Two heuristics may contradict or give different answers to the same question and still be useful; (3) Heuristics permit the solving of unsolvable problems or reduce the search time to a satisfactory solution; (4) The heuristic depends on the immediate context instead of absolute truth as a standard of validity. A heuristic is anything that provides a plausible aid or direction in the solution of a problem but is in the final analysis unjustified, incapable of justification, and fallible. It is used to guide, to discover, and to reveal.

Koen, Billy V. 1984. Definition of the engineering method. Washington, DC: ASEE.

Heuristics are also a key part of the Koen's definition of the engineering method: *The engineering method is the use of heuristics to cause the best change in a poorly understood situation within the available resources* (p. 70). Typical engineering heuristics include:

(1) Rules of thumb and orders of magnitude;

(2) Factors of safety;

(3) Heuristics that determine the engineer's attitude toward his or her work;

(4) Heuristics that engineers use to keep risk within acceptable bounds; and

(5) Rules of thumb that are important in resource allocation.

Group Processing Plus/Delta Format

Plus (+) Things That Group Did Well	Delta (Δ) Things Group Could Improve





Problem-Based Learning (PBL)

Problem-based learning is the learning that results from the process of working toward the understanding or resolution of a problem. The problem is encountered first in the learning process – Barrows and Tamlyn, 1980

Core Features of PBL

- Learning is student-centered
- Learning occurs in small student groups
- Teachers are facilitators or guides
- Problems are the organizing focus and stimulus for learning
- Problems are the vehicle for the development of clinical problemsolving skills
- New information is acquired through self-directed learning

Cooperative Learning is instruction that involves people working in teams to accomplish a common goal, under conditions that involve both *positive interdependence* (all members must cooperate to complete the task) and *individual and group accountability* (each member is accountable for the complete final outcome).

Key Concepts

- Positive Interdependence
- Individual and Group Accountability
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- Teamwork Skills
- Group Processing

http://personal.cege.umn.edu/~smith/docs/Smith-CL%20Handout%2008.pd



Instructor's Role in Formal Cooperative Learning

- 1. Specifying **Objectives** (Academic and Social/Teamwork)
- 2. Making Decisions
- 3. Explaining Task, Positive Interdependence, and Individual Accountability
- 4. Monitoring and Intervening to Teach Skills
- 5. Evaluating Students' Achievement and Group Effectiveness

Decisions, Decisions...

- Group size?
- Group selection?
- Group member roles?
- □ How long to leave groups together?
- Arranging the room?
- Providing materials?
- □ Time allocation?







Assigning Roles



Chapter 8: Group Roles and Responsibilities

- Roles
 - Facilitator
 - Checker
 - Set-Up
 - Materials Manager
 - Safety Officer
 - Reporter
- Dividing the labor



TEAMWORK	Teaching Cooperative Skills
	 Help students see the need to learn the skill. Help them know how to do it (T-chart). Encourage them to practice the skill daily. Help them reflect on, process, & refine use. Help them persevere until skill is automatic
	Monitoring, Observing, Intervening, and Processing
	Monitor to promote academic & cooperative success
	Observe for appropriate teamwork skills: praise their
	use and remind students to use them if necessary
	Intervene if necessary to help groups solve academic or teamwork problems.
	Process so students continuously analyze how well they learned and cooperated in order to continue successful strategies and improve when needed



Code of Cooperation •EVERY member is responsible for the team's progress and success. •Attend all team meetings and be on time. •Come prepared. •Carry out assignments on schedule. •Listen to and show respect for the contributions of other members; be an active listener •CONSTRUCTIVELY criticize ideas, not persons. •Resolve conflicts constructively, •Pay attention, avoid disruptive behavior. •Avoid disruptive side conversations. •Only one person speaks at a time. •Everyone participates, no one dominates. •Be succinct, avoid long anecdotes and examples. •No rank in the room. •Respect those not present. •Ask questions when you do not understand. •Attend to your personal comfort needs at any time but minimize team disruption. •HAVE FUN!! •? Adapted from Boeing Aircraft Group Team Member Training Manual



TEAM CHARTER ¹	Processes: (each of these processes should have a detailed description of your agreed-upon
	process)
Team Name 8 Least	Communication
ream Name & Logo:	Decision Making
	Conflict Resolution
Team Miles	 Innovation
Team Vision:	 Accountability
	 Meetings – F2F and virtual
Rear Heliner	 Gantt chart of all assignments (individual and team) for all the courses for the term
Team values:	 other processess as appropriate for your team
	Relationships:
Analogy or Metaphor to Describe Your Team:	 DISC Styles – highlight key points from each person's profile
	 Highlight 3 Dos and 3 Don'ts When Communicating for each team member
	Our experience
Roles: (each of these roles should have a description of the tasks, not just the name of the	 Any special requirements (i.e. work schedules)
person assigned to that role)	 Managing our cultural differences
 leader/Chair 	 any other pertinent information
Coordinator	
Berorder	Team Strengths & Challenges:
Time Keeper	Team Wheel
Researcher	 Strategies to use our strengths and compensate for our weaknesses (if not discussed in
Writer	roles and/or processes)
Editor	
Facilitator	Individual Goals (for each member):
Process Observer	
Quality Checker	Individual Rewards (for each member):
 others as appropriate for your team 	Team Goals:
	Team Rewards:
	Signatures and Date:
	¹ Developed by Vivien Corwin and Marilyn A. Uy for COM 321 (Organizational Behaviour) Gustavion School of Business, University of Victoria
	outrant and particular an analysis of the start of the start of

TEAM FOU	INDATIONS 103
App	endix
The Tear	n Charter
The Team Charter was a lengthy, structured exercise that was introduced and explained during class time. It was framed in terms of how the team would function to compete in the business simulation. It contained three major parts, as deailed below. Teams could complete it in any way they chose (methods ranged from completing it together in person to exclusive use of virtual communications). Teams that are week to complete the assignment	What are your goals for the simulation, performance and otherwise? White will be responsible for what activities (including, per- haps, backup roles)? and What is your timetable for activities?
Outside or class nime. Part 1: Individual Preparation (Each member completed separately)	As for norms, they were prompted to address specific expecta- tions regarding meeting attendance:
Members were asked to detail, in writing, their personal char-	task performance and quality;
accessions in terms or user personal background (whatever they chose to share; usually, it was where they grew up, major, hobbies, personality fea- tures?	idea contributions; cooperation and attitudes; and
contact information and preferred medium or mediums (e.g., text, e-mail, voice, face-to-face);	anything else they wanted. Part 3: Rewards and Sanctions (One version for the entire team)
availability in terms of hours and days, as well as preferred work times;	Members also determined, as a group, how they would
individual business-related strengths and weaknesses, includ- ing factors such as content knowledge and work experiences;	Ensure expected contributions and performance levels; Reward members and the team for successes; and
preferred work styles, particularly as related to teamwork, and; arvthing else they believe the team should know.	Manage or sanction poor performance (often tied to peer evaluations, which contributed to students' course participa- tion grades).
Part 2: Team Roles, Expectations, and Processes (One version for the entire team) Members were to meet and share their individual information	Teams were required to circulate a single copy to all members and to incorporate any edits or changes that were warranted. The final integrated document was passed in for the team grade and was posted in their team web space.
from Part 1 and then to determine, as a team, how they would operate and what types of norms they wished to establish. They were provided with a series of questions to prompt such a discus- sion:	Received January 27, 2006 Revision received May 9, 2008 Accepted June 2, 2008
Mathieu, John E. & Rapp, Tamm 68 2009. Laying the foundat	ion for successful team performance trajectories: The role of
team enditers and performance strategies. Southar of Applice	

Group Ground Rules Contract Form (Adapted from a form developed by Dr. Deborah Allen, University of Delaware)
Project groups are an effective aid to learning, but to work best they require that all groups members clearly understand their responsibilities to ena another. These project group ground rules describe the general responsibilities of every member to the group. You can adopt additional ground rules if your group believes they are needed. Your signature on this contract form signifies your commitment to adhere to these rules and expectations.
All group members agree to:1. Come to class and team meetings on time.2. Come to class and team meetings with assignments and other necessary preparations done.
Additional ground rules: 1.
2.
If a member of the project team repeatedly fails to meet these ground rules, other members of the group are expected to take the following actions:
Step 1: (fill in this step with your group)
If not resolved: Step 2: Bring the issue to the attention of the teaching team. If not resolved: Step 3: Meet as a group with the teaching team.
The teaching team reserves the right to make the final decisions to resolve difficulties that arise within the groups. Before this becomes necessary, the team should try to find a fair and equitable solution to the problem.
Member's Signatures: Group Number:
1 3
269 4

-	
-	PROJECT TEAM CONTRACT
	roject Name:
1	eam Members:
	Our Agreement
	We all promise to listen to each other's ideas with respect.
	We all promise to do our work as best as we can.
	We all promise to do our work on time.
	We all promise to ask for help if we need it.
	We all promise to
	If someone on our team breaks one or more of our rules, the team may have a meeting and ask the person to follow our agreement. If the person still breaks the rules, we will ask our teacher to help find a solution.
	Date:
	Team Member Signatures:
	For more PresBills visit bis.org 02011 BUCK INSTITUTE FOR EDUCATION



Discuss with your neighbor for about 2 minutes

 Select/create a response to present to the whole group if you are randomly selected



- Student learning
- Essential transferrable skill development
- Key to innovation
- High priority for Employers

Discipline-Based Education Research (DBER) Report





http://www.nap.edu/catalog.p hp?record_id=13362

LAST WORD	NUMBER OF A CASE OF THE	
Follow the	Evidence	
at pres, the National Research Chain- Balancia Character Data Star Stranger Da- pendra Janving to Character Star Star pendra Janving to Character Star Star with day search That consumer atop, on which we served an consultive starbars, banged suggester regards as playing, chara- tery, biologi, the generations, with comp and eigenetic ar well as higher characters.	First, song elabors have lanerast tadortsulig also finalmental mo- optipositionid phanemas the lase as of divedy to harmhlis, net is whose traviting urying or available action of this as all gass. Universaling how elestions in all agains University of a particular allocompetitions for the worky etago, her SERT-harmoniered areas effective instructional techniques. On	to improve positions noting stills, notion providing segment and prompt - knows, and share a strategies with their seg- tering positions. Another even the law of the maximum and a strategies on the strategies of maximum and the strategies of the strategies of maximum and the strategies of the strategies of maximum and the strategies of the strategies of the strategies of the strategies of the strategies of the strategies of the strategies of the strategies of the strategies of the strategies of the strategies o
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ASEE Prism Summer 2013 Journal of Engineering Education – October, 2013



National Research Council – 2015 http://www.nap.edu/catalog/186 87/reaching-students-whatresearch-says-about-effectiveinstruction-in-undergraduate

Expertise Implies: a set of cognitive and How People Learn metacognitive skills an organized body of knowledge that is deep and contextualized Brain an ability to notice patterns of Mind, information in a new situation Experience, flexibility in retrieving and applying that knowledge to a new and problem School Bransford, Brown & Cocking⁴ 1999. *How people learn*. National Academy Press.

Acquisition of Expertise

Fitts P, & Posner MI. Human Performance. Belmont, CA: Brooks/Cole, 1967.

Cognition: Learn from instruction or observation what knowledge and actions are appropriate

Associative: Practice (with feedback) allowing smooth and accurate performance

Automaticity: "Compilation" or performance and associative sequences so that they can be done without large amounts of cognitive resources

"The secret of expertise is that there is no secret. It takes at least 10 years of concentrated effort to develop expertise." Herbert Simon



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Key Implications

Practice what you want to learn

Active - doing something

Constructive – adding to your prior knowledge

Interactive – working with others to add to your prior knowledge

Chi, M.T.H. 2009. Active-Constructive-Interactive: A Conceptual Framework for Differentiating Learning Activities. *Topics in Cognitive Science* 1, 73–105.













Conclusion. A strong body of research conducted over several decades has demonstrated that **team processes** (e.g., shared understanding of team goals and member roles, conflict) **are related to team effectiveness**. Actions and interventions that foster positive team processes offer the most promising route to enhance team effectiveness; they target three aspects of a team: team composition (assembling the right individuals), team professional development, and team leadership. (p. 7)

http://www.nap.edu/catalog/19007/enhancing-the-effectiveness-of-team-science



This is the story of these pioneers, hackers, inventors, and entrepreneurs – who they were, how their minds worked, and what made them so creative. It's also a narrative of **how they collaborated and why their ability to work as teams made them even more creative.** The tale of their teamwork is important because we don't often focus on how central that skill is to innovation.

	Falling Short? College Learning and Career S	uccess
HART RESEARCH	Selected Findings from Online Surve Employers and College Students Conducted on Behalf of the Association of American Colleges & Ur	ys of niversities
	By Hart Research Associates	
Learning Outcomes Four i (Proportion of e an 8, 9, o	Embargoed Until January 20, 2015, 12:01 in Five Employers Rate as Very I employers who rate each outcome or 10 on a zero-to-10 scale)	nportant
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Learning Outcomes Four (Proportion of e an 8, 9, o The ability to effectively comr The ability to work effectively The ability to effectively comr Ethical judgment and decision Critical thinking and analytica	Embargoed Until January 20, 2015, 12:01 in Five Employers Rate as Very I employers who rate each outcome or 10 on a zero-to-10 scale) municate orally with others in teams municate in writing n-making I reasoning skills	Employer % 85 83 82 81 81



The College Degrees And **Skills** Employers Most Want In 2015 (National Association of Colleges and Employers (NACE))

The NACE survey also asked employers to rate **the skills they most value in new hires**. Companies want candidates who can think critically, solve problems, work in a team, maintain a professional demeanor and demonstrate a strong work ethic. Here is the ranking in order of importance:

Competency	Essential Need Rating
Critical Thinking/Problem Solving	4.7
Teamwork	4.6
Professionalism/Work Ethic	4.5
Oral/Written Communications	4.4
Information Technology Application	3.9
Leadership	3.9
Career Management	3.6

4=Essential; 5=Absolutely essential

http://www.forbes.com/sites/susanadams/2015/04/15/the-college-degrees-and-skills-employers-most-want-in-2015/







Designing and Implementing Cooperative Learning

Think like a designer

Ground practice in robust theoretical framework

Start small, start early and iterate

Celebrate the successes; problem-solve the failures



Make Pre-Instructional Decisions

Specify Academic and Teamwork Skills Objectives: Every lesson has both (a) academic and (b) interpersonal and small group (teamwork) skills objectives. Decide on Group Size. Learning groups should be small (groups of two or three members, four at the mort).

Decide on Group Composition (Assign Students to Groups): Assign students to group: randomly or select proups yourself. Usually you will wish to maximize the heterogeneity in each group.

Assign Roles: Structure student-student interaction by assigning roles such as Reader, Recorder, Encourager of Participation and Checker for Understanding.

Arrange the Room: Group members should be "knee to knee and eye to eye" but arranged so they all can see the instructor at the front of the room.

Plan Materials: Arrange materials to give a "sink or swim together" message. Give only one paper to the group or give each member part of the material to be learned.

Explain Task And Cooperative Structure

Explain the Academic Task: Explain the task, the objectives of the lesson, the concep and principles students need to know to complete the assignment and the procedures they are to follow.

xplain the Criteria for Success: Student work should be evaluated on a criteriareferenced basis. Make clear your criteria for evaluating students' work.

Structure Positive Interdependence: Students must believe they "sink or swim together." Always establish mutual goals (truthents are responsible for their own learning and the learning of all other group members). Supplement, goal interdependence with caldwards on remard, resource, role, and identivi interdependence.

tructure Intergroup Cooperation: Have groups check with and help other groups. Extend the benefits of cooperation to the whole class. *Structure Individual Accountability: Each student must fiel responsible for doing his or her share of the work and halping the other group members. Ways to ensure accountability are frequent oral quizzes of group members picked at random, individual years, and sariging a member the tool of Of Eacher for Understanding.

*Specify Expected Behavion: The more specific you are about the behavior, you wan to see in the groups, the more likely rundem's will do them. Social shifts any beclassified at Sometiming (styring with the group, using quevice), functioning (contributing, encouraging others to participant, formulating (runmariting, eleborating), and formaming (reinfunction ideas) and in ground for the learning around the interpersonal and small group shills you wish to see used in the learning around.

Monitor and Intervene

*Arrange Face-to-Face Promotive Interaction: Conduct the lesson in ways that ensu that students promote each other's success face-to-face.

Monitor Students' Behavior: This is the fun part! While students are working, you circulate to see whether they understand the assignment and the material give immediate feedback and reinforcement, and praise good use of group skills. Collect observation data on each group and student.

Intervene to Improve Taskwork and Teamwork: Provide taskwork assistance (clarify, reteach) if students do not understand the assignment. Provide teamwork assistance if students are having difficulties in working together productively.

Evaluate and Process

Evaluate Student Learning: Assess and evaluate the quality and quantity of student learning. Involve students in the assessment process.

Process Group Functioning. Ensure such student sectives feedback, analyzes the data on group functioning, sets as improvement goal, and participates in a seam calebration. Have groups routingly in three things they did will in working together ap done thing they will do better tomorrow. Summarize as a whole class. Have groups celebrate their success and hard work.

	Monitoring And Intervening
Cooperative Lesson Planning Form	1. Observation Procedure:FormalInformal
Subject Area:Date:	2. Observation By: Teacher Students Visitor
esson:	3. Intervening For Task Assistance:
bjectives	
cademic:	4. Intervening For Teamwork Assistance:
iocial Skills:	
Preinstructional Decisions	5. Other:
Froup Size: Method Of Assigning Students:	Evaluating And Processing
Roles:	1. Assessment Of Members' Individual Learning:
Room Arrangement:	
Materials:	 Assessment Of Group Productivity:
One Copy Per Group One Copy Per Person	
0 Jigzaw 0 Tournament	3. Small Group Processing:
Other:	
Explain Task And Cooperative Goal Structure	4. Whole Class Processing:
I. Task	
	5. Charts And Graphs Used:
2. Criteria For Success:	
	 Positive Feedback Th Each Student:
8. Positive Interdependence:	
	7. Goal Setting For Improvement:
4. Individual Accountability:	
5. Intergroup Cooperation:	8. Celebration:
5. Expected Behaviora:	
	9. Other:







unformal Cooperative Learning Planning Form	COGNITIVE REHEARSAL QUESTIONS
DESCRIPTION OF THE LECTURE	List the specific questions to be asked every 10 or 15 minutes to ensure th participants understand and process the information being presented.
1. Lecture Topic:	Instruct students to use the formulate, share, listen, and create procedure.
2. Objectives (Major Understandings Students Need To Have At The End Of The Lecture):	1
a	2
b	3
3. Time Needed:	4
4. Method For Assigning Students To Pairs Or Triads:	Monitor by systematically observing each pair. Intervene when it is necessary. Collect data for whole class processing. Students' explanation
. Method Of Changing Partners Quickly:	each other provide a window into their minds that allows you to see what they do and do not understand. Monitoring also provides an opportunity
 Materials (such as transparencies listing the questions to be discussed and describing the formulate, share, listen, create procedure): 	you to get to know your students better.
	SUMMARY QUESTION(S)
ADVANCED ORGANIZER QUESTION(S)	Give an ending discussion task and require students to come to consensu
Questions should be aimed at promoting advance organizing of what the tudents know about the topic to be presented and establishing expectations as to what the lecture will cover.	write down the pair or triad s answer(s), sign the paper, and hand it in. Signatures indicate that students agree with the answer, can explain it. guarantee that their partner(s) can explain it. The questions could (a) as a summary, elaboration, or extension of the material presented or (b) prec the next class session.
2	1
	2















