

# Teamwork: Insights from 40 years of Research and Practice

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<http://personal.cege.umn.edu/~smith/links.html>

**AAPT Summer Meeting**

July 28, 2015

# Overview

- Why teamwork?
- Teamwork Research Summary
- Structuring Teamwork in the Classroom
- Slides Posted -  
<http://personal.cege.umn.edu/~smith/links.html>
  - AAPT Summer Conference 2015
    - Session EK: Research on Teamwork
    - Smith - Teamwork: Insights from 40 years of Research and Practice [Smith-AAPT-Teamwork-v7.pdf]

# Rationale for Teamwork

- What is your rationale for incorporating **teamwork**?
- Think/Write for about 1 minute
- Discuss with your neighbors for about 2 minutes and record a list
- Prepare to report out if you are randomly called on

# Dissolution Kinetics

- Theory – Governing Equation for Mass Transport
- Research – rotating disk
- Practice – leaching of silver bearing metallic copper & printed circuit-board waste

$$(\nabla c \bullet \underline{v}) = D \nabla^2 c$$

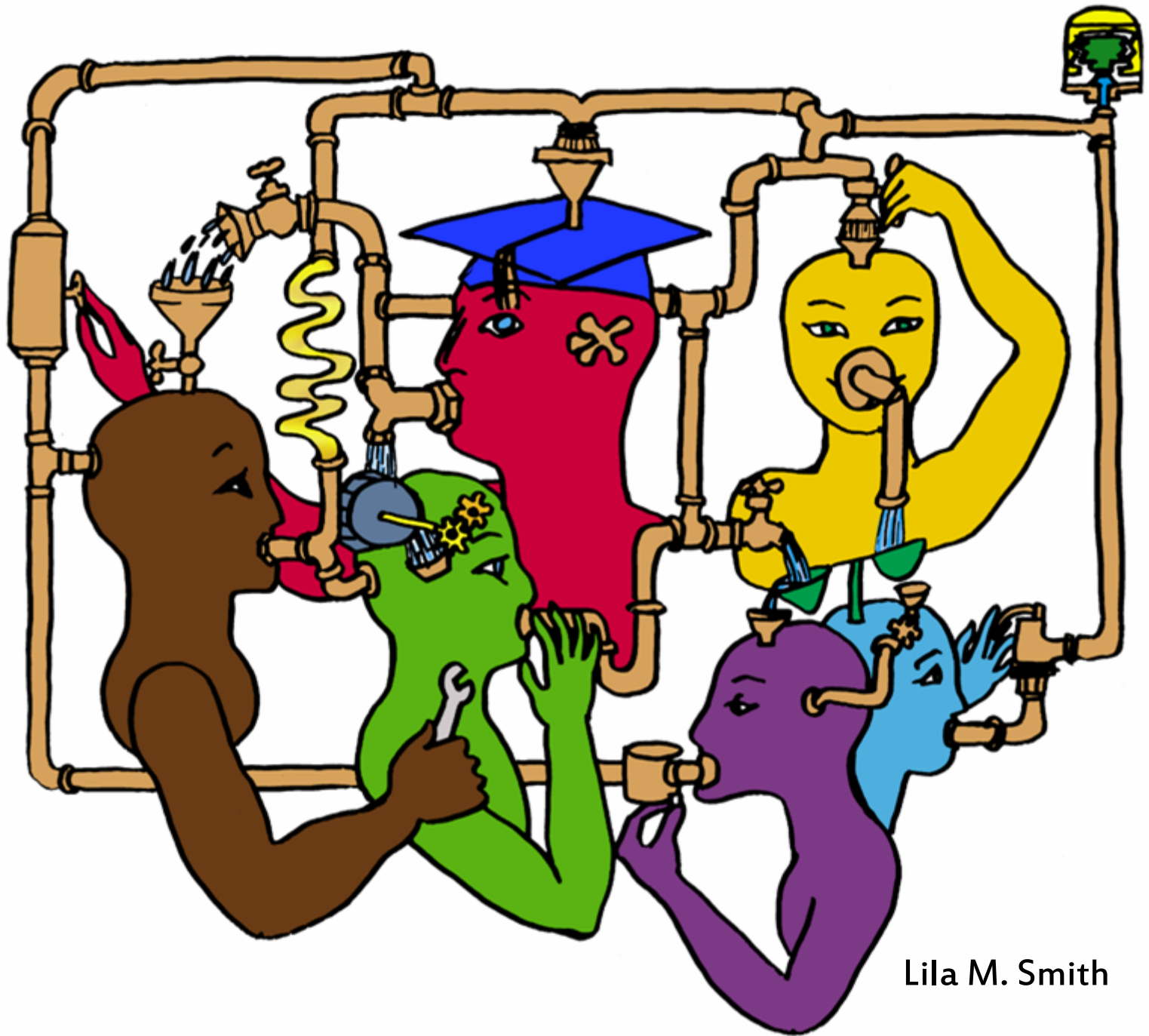
$$v_y \frac{dc}{dy} = D \frac{d^2 c}{dy^2}$$



Lila M. Smith

University of Minnesota College of Education  
Social, Psychological and Philosophical  
Foundations of Education

- Statistics, Measurement, Research Methodology
- Assessment and Evaluation
- Learning and Cognitive Psychology
- Knowledge Acquisition, Artificial Intelligence, Expert Systems
- Development Theories
- Motivation Theories
- Social psychology of learning – student – student interaction



Lila M. Smith

**Cooperative Learning** is instruction that involves people working in teams to accomplish a common goal, under conditions that involve both *positive interdependence* (all members must cooperate to complete the task) and *individual and group accountability* (each member is accountable for the complete final outcome).

## Key Concepts

- Positive Interdependence
- Individual and Group Accountability
- Face-to-Face Promotive Interaction
- Teamwork Skills
- Group Processing

<http://personal.cege.umn.edu/~smith/docs/Smith-CL%20Handout%2008.pdf>

Cooperative Learning	
Positive Interdependence	Individual Accountability
<b>Goal Interdependence (essential)</b> <ol style="list-style-type: none"> <li>1. All members show mastery</li> <li>2. All members improve</li> <li>3. Add group member scores to get an overall group score</li> <li>4. One product from group that all helped with and can explain</li> </ol> <b>Role (Duty) Interdependence</b> Assign each member a role and rotate them <b>Resource Interdependence</b> <ol style="list-style-type: none"> <li>1. Limit resources (one set of materials)</li> <li>2. Jigsaw materials</li> <li>3. Separate contributions</li> </ol> <b>Task Interdependence</b> <ol style="list-style-type: none"> <li>1. Factory-line</li> <li>2. Chain Reaction</li> </ol> <b>Outside Challenge Interdependence</b> <ol style="list-style-type: none"> <li>1. Intergroup competition</li> <li>2. Other class competition</li> </ol> <b>Identity Interdependence</b> Mutual identity (name, motto, etc.) <b>Environmental Interdependence</b> <ol style="list-style-type: none"> <li>1. Designated classroom space</li> <li>2. Group has special meeting place</li> </ol> <b>Fantasy Interdependence</b> Hypothetical interdependence in situation ("You are a scientific/literary prize team, lost on the moon, etc.") <b>Reward/Celebration Interdependence</b> <ol style="list-style-type: none"> <li>1. Celebrate joint success</li> <li>2. Bonus points (use with care)</li> <li>3. Single group grade (when fair to all)</li> </ol>	<b>Ways to ensure no slackers:</b> <ul style="list-style-type: none"> <li>• Keep group size small (2-4)</li> <li>• Assign roles</li> <li>• Randomly ask one member of the group to explain the learning</li> <li>• Have students do work before group meets</li> <li>• Have students use their group learning to do an individual task afterward</li> <li>• Everyone signs: "I participated, I agree, and I can explain"</li> <li>• Observe &amp; record individual contributions</li> </ul> <b>Ways to ensure that all members learn:</b> <ul style="list-style-type: none"> <li>• Practice tests</li> <li>• Edit each other's work and sign agreement</li> <li>• Randomly check one paper from each group</li> <li>• Give individual tests</li> <li>• Assign the role of <b>checker</b> who has each group member explain out loud</li> <li>• Simultaneous explaining: each student explains their learning to a new partner</li> </ul>
Face-to-Face Interaction	
<b>Structure:</b> <ul style="list-style-type: none"> <li>• Time for groups to meet</li> <li>• Group members close together</li> <li>• Small group size of two or three</li> <li>• Frequent oral rehearsal</li> <li>• Strong positive interdependence</li> <li>• Commitment to each other's learning</li> <li>• Positive social skill use</li> <li>• Celebrations for encouragement, effort, help, and success!</li> </ul>	
<b>Karl A. Smith</b> University of Minnesota/Purdue University kasmith@umn.edu <a href="http://www.cege.umn.edu/~smith">http://www.cege.umn.edu/~smith</a> Skype: kasmithnc	



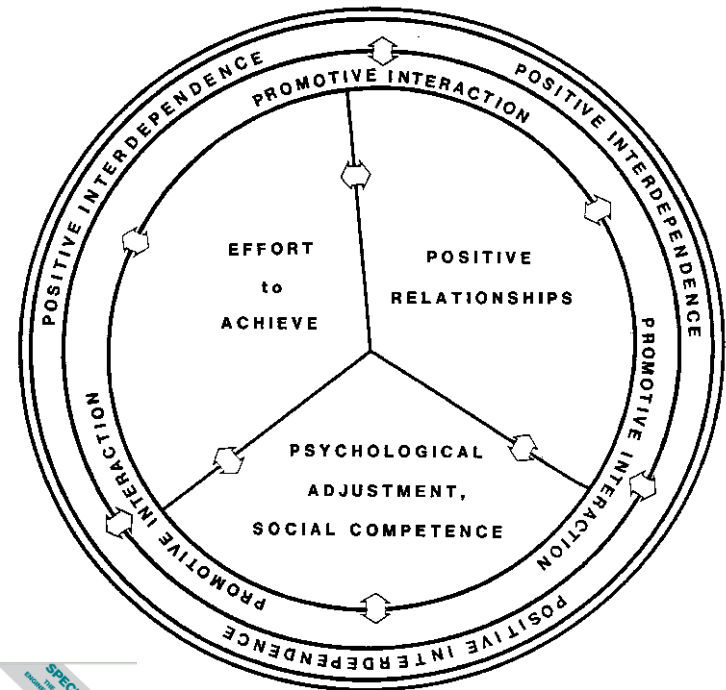
# Cooperative Learning Research Support

Johnson, D.W., Johnson, R.T., & Smith, K.A. 1998. Cooperative learning returns to college: What evidence is there that it works? *Change*, 30 (4), 26-35.

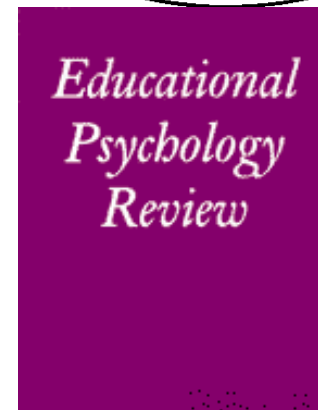
- Over 300 Experimental Studies
- First study conducted in 1924
- High Generalizability
- Multiple Outcomes

## Outcomes

1. Achievement and retention
2. Critical thinking and higher-level reasoning
3. Differentiated views of others
4. Accurate understanding of others' perspectives
5. Liking for classmates and teacher
6. Liking for subject areas
7. Teamwork skills



January 2005

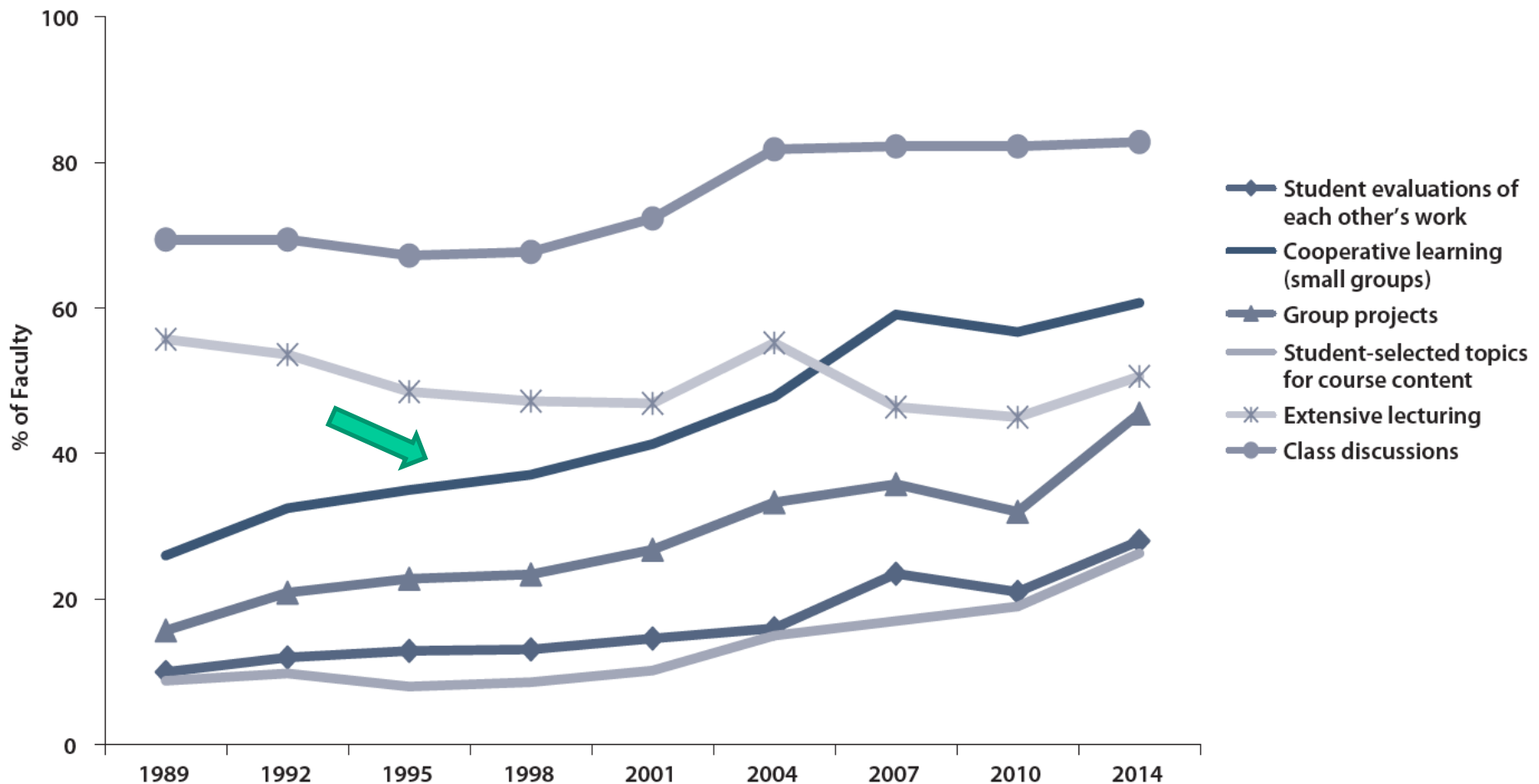


March 2007

Johnson, D. W., Johnson, R. T., & Smith, K. A. (2014). Cooperative learning: Improving university instruction by basing practice on validated theory. *Journal on Excellence in College Teaching*, 25(3&4)

# Undergraduate Teaching Faculty: The 2013–2014 HERI Faculty Survey

Figure 2. Changes in Faculty Teaching Practices, 1989 to 2014  
(% Marking “All” or “Most” Courses)



# Undergraduate Teaching Faculty, 2011\*

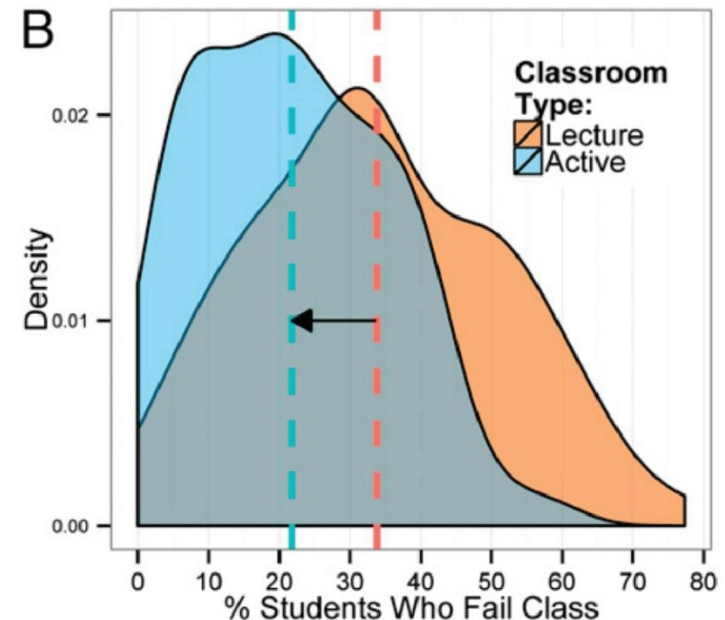
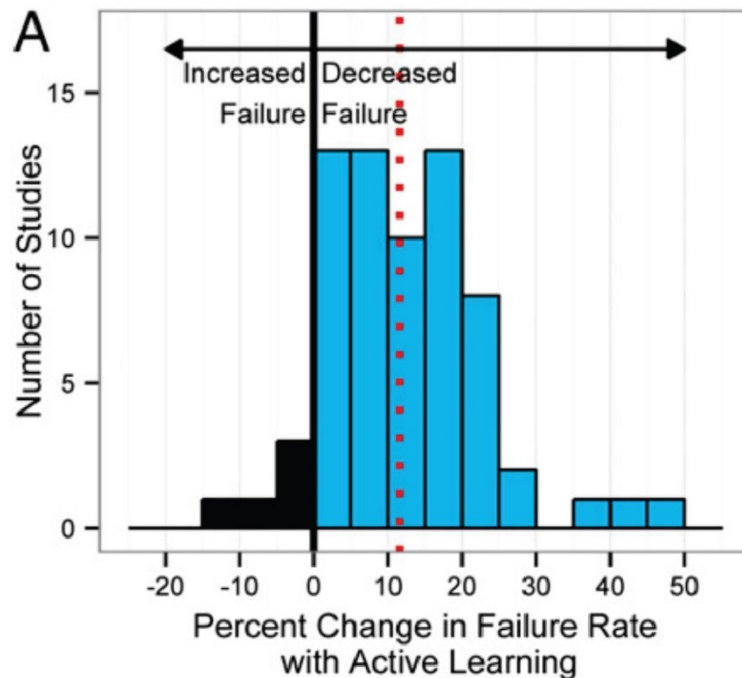
Methods Used in “All” or “Most”	STEM women	STEM men	All other women	All other men
Cooperative learning	60%	41%	72%	53%
Group projects	36%	27%	38%	29%
Grading on a curve	17%	31%	10%	16%
Student inquiry	43%	33%	54%	47%
Extensive lecturing	50%	70%	29%	44%

\*Undergraduate Teaching Faculty. National Norms for the 2010-2011 HERI Faculty Survey,

[www.heri.ucla.edu/index.php](http://www.heri.ucla.edu/index.php)

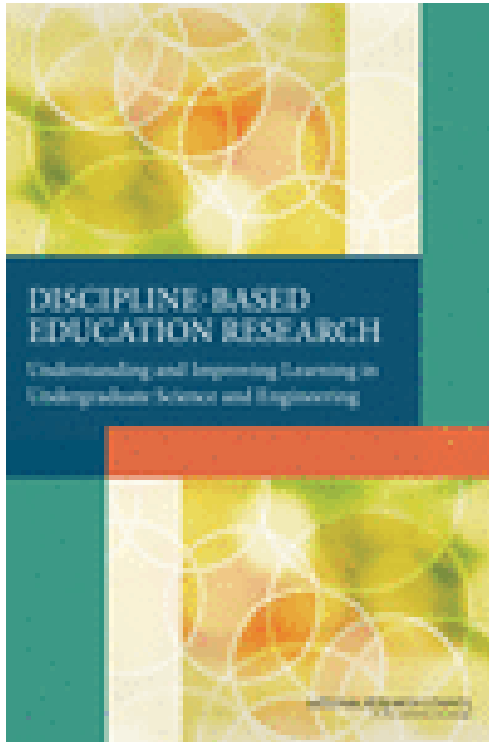
# Engaged Pedagogies = Reduced Failure Rates

Evidence-based research on learning indicates that when students are actively involved in their education they are more successful and less likely to fail. A new PNAS report by Freeman et al., shows a significant decrease of failure rate in active learning classroom



Freeman, Scott; Eddy, Sarah L.; McDonough, Miles; Smith, Michelle K.; Okoroafor, Nnadozie; Jordt, Hannah; Wenderoth, Mary Pat; Active learning increases student performance in science, engineering, and mathematics, 2014, Proc. Natl. Acad. Sci.

# Discipline-Based Education Research (DBER) Report



National Research Council  
Summer 2012 –  
[http://www.nap.edu/catalog.php?record\\_id=13362](http://www.nap.edu/catalog.php?record_id=13362)

## LAST WORD — OPINION BY SUSAN SINGER & KARL SMITH

### Follow the Evidence

Discipline-based education research dispels myths about learning and yields results – if only educators would use it.

Let's face it, the National Research Council released the report *Discipline-Based Education Research: Understanding and Improving Learning in Undergraduate Science and Engineering*. That consensus study, on which we served as committee members, brought together experts in physics, chemistry, biology, the geosciences, astronomy, and engineering, as well as higher education

First, many students have incorrect understanding about fundamental concepts—particularly phenomena that are not directly observable, such as those involving very large or small scales of time and space. Understanding how education can help students change these misconceptions is in the early stages, but DBER has uncovered some effective instructional techniques. One

to improve problem-solving skills, such as providing support and prompts—known as “scaffolding”—as students work their way through problems. Another common issue for students in all disciplines is difficulty in extracting information from graphs, models, and simulations. Using multiple representations in instruction is one way to move students toward expertise.

The report recommends future DBER research that explores similarities and differences in learning among various student populations, and longitudinal studies that shed additional light on how students acquire and retain an understanding (or misunderstanding) of concepts. However, we also need strategies that translate the findings of DBER and related research into practice. That includes finding ways around barriers, such as the faculty reward system, the relative value placed on teaching versus research, lack of support for faculty learning to use research-based practice, problems with student evaluations, and workload concerns.

The report urges universities, disciplinary organizations, and professional societies to support faculty efforts to use evidence-based teaching strategies in their classrooms. It also recommends collaboration to prepare future faculty members who understand and research findings on learning and teaching and who value effective teaching as part of their career aspirations. By implementing these recommendations, engineering and science educators will make a major first step toward using DBER to improve their practice—and learning outcomes.

Susan Singer, the Laureate McKelvey Distinguished Professor of the Natural Sciences at Carleton College, chaired the National Research Council committee that produced the consensus study. Karl Smith, the Cooperative Learning Professor of Purdue University's School of Engineering Education and an assistant professor of civil engineering at the University of Minnesota, represented engineering on the committee. To view the report, visit <http://www.nap.edu>.

**STUDENTS ARE CHALLENGED BY KEY ASPECTS OF ENGINEERING AND SCIENCE THAT CAN SEEM EASY OR OBVIOUS TO EXPERTS.**

researchers, learning scientists, and cognitive scientists to focus on how students learn in particular scientific and engineering disciplines. Our key conclusion: Findings from the growing field of discipline-based education research (DBER) have yet to spur widespread changes in the teaching of science and engineering.

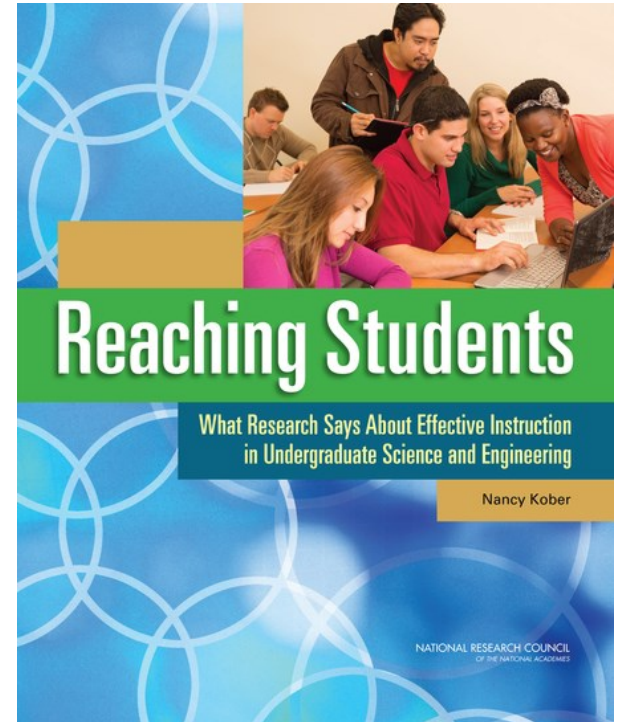
For example, research-based instructional approaches to teaching that actively engage students in their own learning, such as group projects, have been shown to be more effective than traditional lectures. Yet science and engineering faculty still cling to familiar practice. While there's no magic solution for adopting evidence-based teaching practices, finding out what is known about undergraduate learning in engineering and science—and identifying impediments to implementation in the classroom—can point the way.

promising approach is to use “bridging analogies” that link students' correct knowledge with the situation about which they harbor false beliefs. For instance, a student may not believe that a table can exert a force on a book resting on its surface but accepts the notion if a spring is placed under the same book. Linking these two ideas, with perhaps an intermediate of a book resting on a foam block, can move the student toward a correct understanding of forces.

Students also are challenged by important aspects of engineering and science that can seem easy or obvious to experts. When tackling a problem, for instance, students tend to focus on the superficial rather than on its deep structure. Instructors may have an “expert blind spot” and not recognize how different the student's approach is from their own, which can impede effective instruction. Several strategies appear

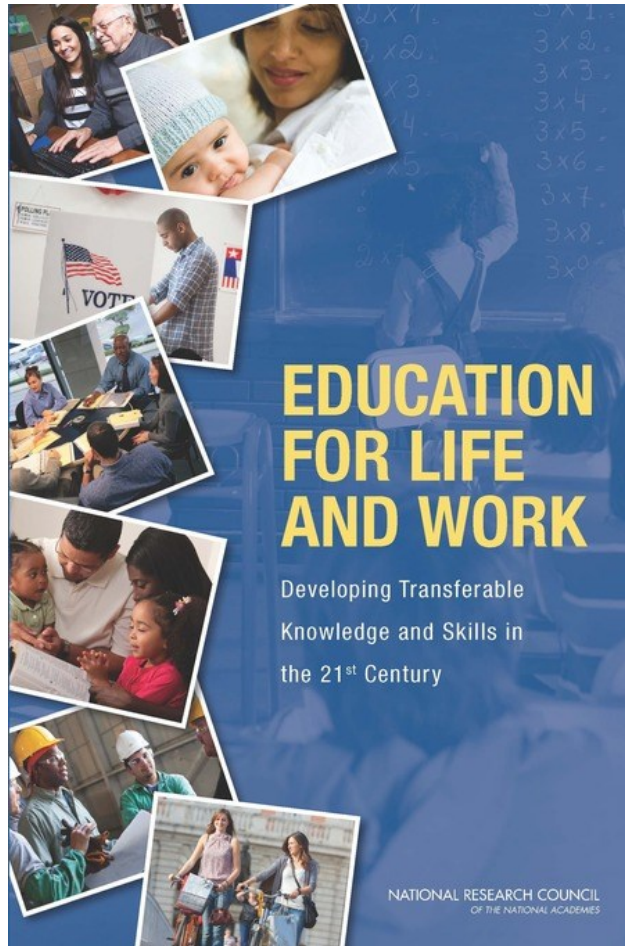
DBER FROM [www.nap.edu](http://www.nap.edu)

ASEE Prism Summer 2013  
*Journal of Engineering Education* – October, 2013



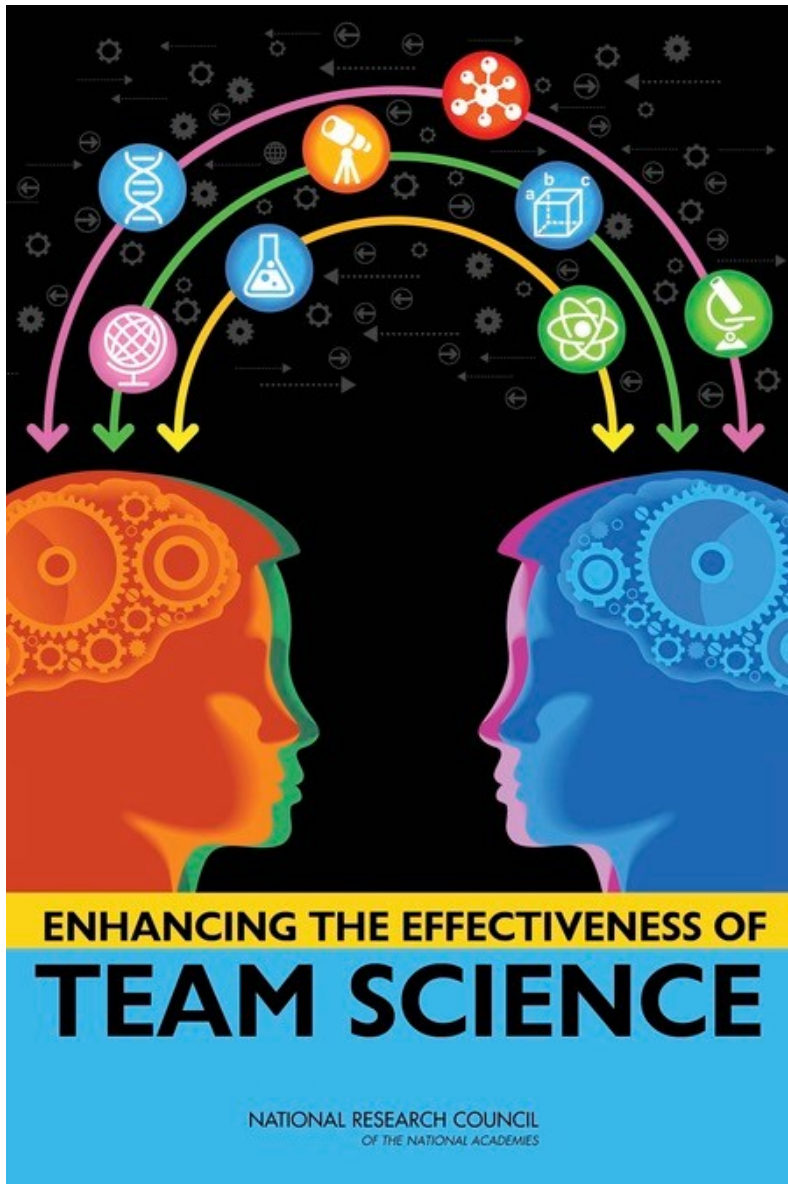
National Research Council –  
2015  
<http://www.nap.edu/catalog/18687/reaching-students-what-research-says-about-effective-instruction-in-undergraduate>

# Education for Life and Work



1. Introduction 15
2. A Preliminary Classification of Skills and Abilities 21
3. Importance of Deeper Learning and 21st Century Skills 37
4. Perspectives on Deeper Learning 69
5. Deeper Learning of English Language Arts, Mathematics, and Science 101
6. Teaching and Assessing for Transfer 143
7. Systems to Support Deeper Learning 185





*Conclusion. A strong body of research conducted over several decades has demonstrated that **team processes** (e.g., shared understanding of team goals and member roles, conflict) **are related to team effectiveness**. Actions and interventions that foster positive team processes offer the most promising route to enhance team effectiveness; they target three aspects of a team: team composition (assembling the right individuals), team professional development, and team leadership. (p. 7)*



**Falling Short?  
College Learning and Career Success**

Selected Findings from Online Surveys of  
Employers and College Students  
Conducted on Behalf of  
the Association of American Colleges & Universities

By Hart Research Associates

Embargoed Until January 20, 2015, 12:01 a.m.

Hart Research Associates  
1724 Connecticut Avenue, NW  
Washington, DC 20009

**Learning Outcomes Four in Five Employers Rate as Very Important**  
*(Proportion of employers who rate each outcome  
an 8, 9, or 10 on a zero-to-10 scale)*

	<u>Employers</u> %
The ability to effectively communicate orally	85
The ability to work effectively with others in teams	83
The ability to effectively communicate in writing	82
Ethical judgment and decision-making	81
Critical thinking and analytical reasoning skills	81
The ability to apply knowledge and skills to real-world settings	80

<http://www.aacu.org/leap/public-opinion-research/2015-survey-results>



# Top Three Main Engineering Work Activities

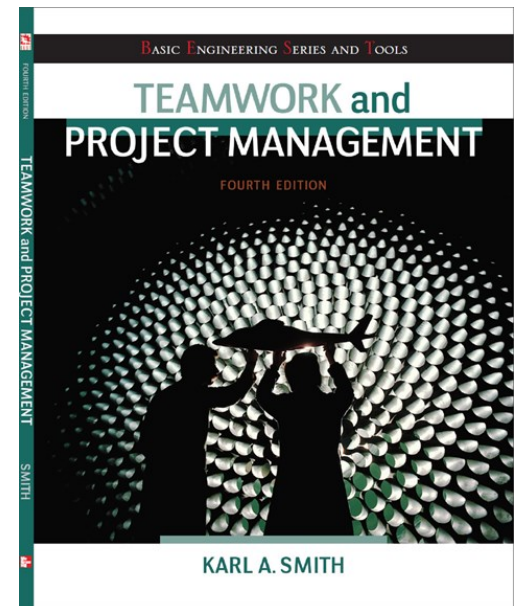
## Engineering Total

- Design – 36%
- Computer applications – 31%
- Management – 29%

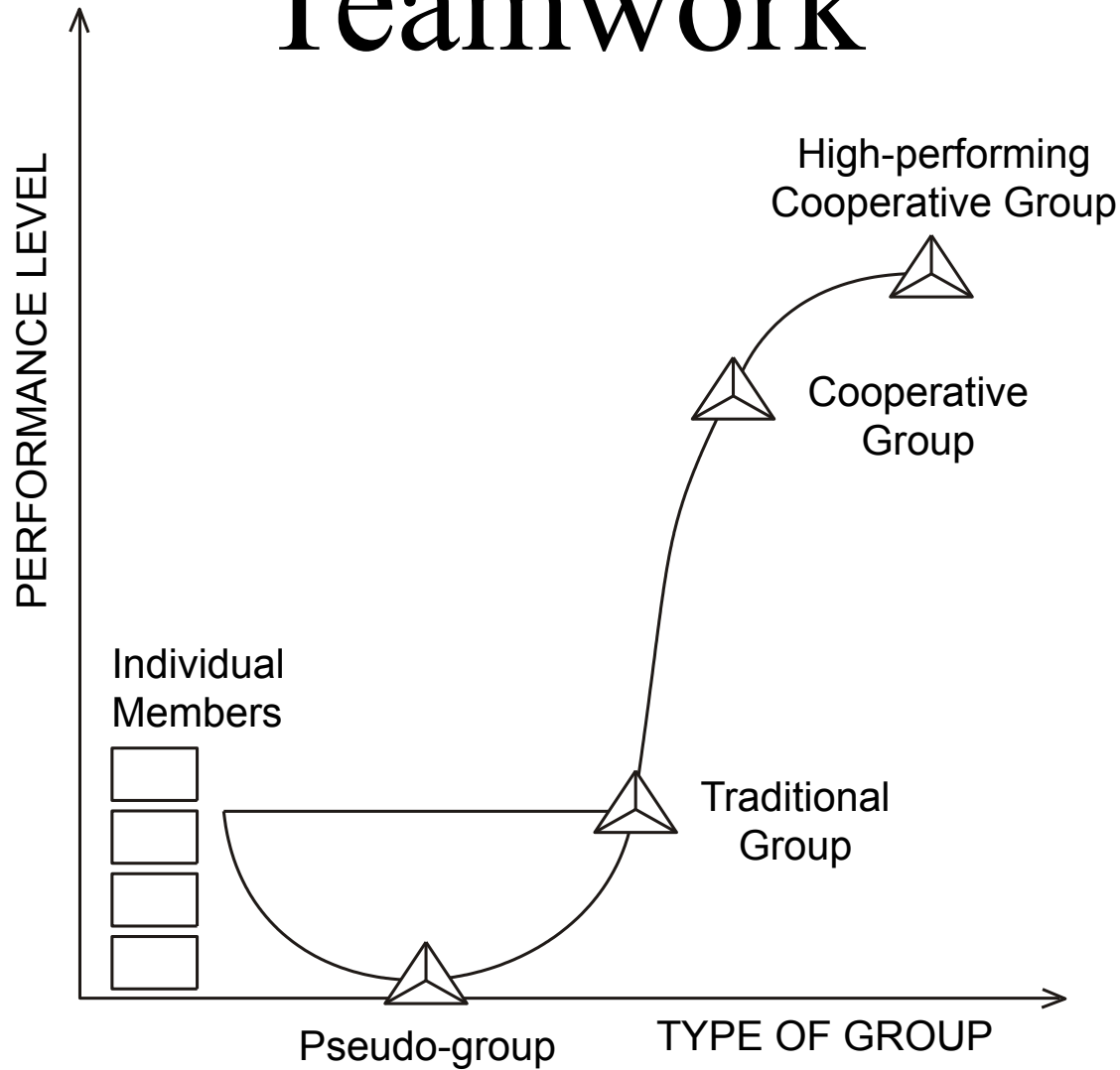
## Civil/Architectural

- Management – 45%
- Design – 39%
- Computer applications – 20%

Burton, L., Parker, L, & LeBold, W. 1998.  
U.S. engineering career trends. *ASEE Prism*, 7(9), 18-21.



# Teamwork



# Reflection and Dialogue

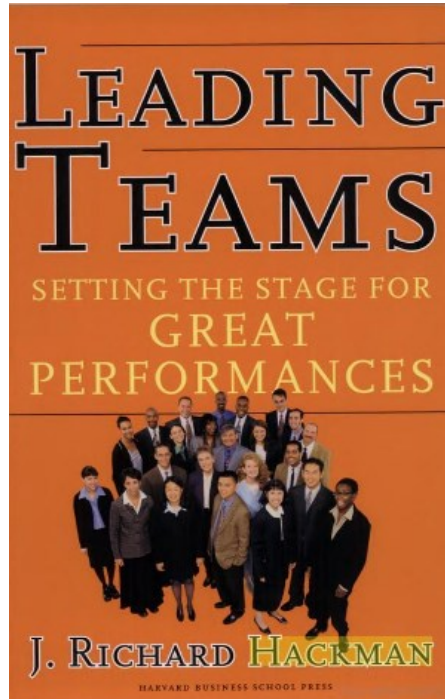
- Individually reflect on the Characteristics of High Performing Teams. Think/Write for about 1 minute
  - Based on your experience on high performing teams,
  - Or your facilitation of high performing teams in your organization
  - Or your observation of high performing teams
  - Or your imagination
- Discuss with your neighbors for about 2 minutes and record a list

A team is a small number of people with complementary skills who are committed to a common purpose, performance goals, and approach for which they hold themselves mutually accountable

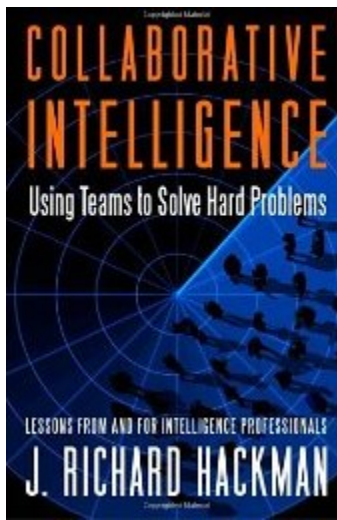
- SMALL NUMBER
- COMPLEMENTARY SKILLS
- COMMON PURPOSE & PERFORMANCE GOALS
- COMMON APPROACH
- MUTUAL ACCOUNTABILITY

--Katzenbach & Smith (1993)  
*The Wisdom of Teams*

# Hackman – Leading Teams



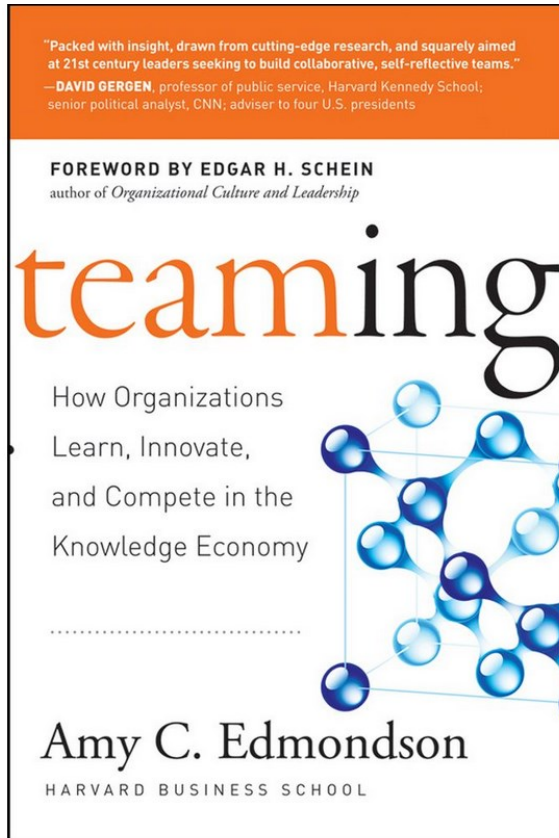
- Real Team
- Compelling Direction
- Enabling Structure
- Supportive Organizational Context
- Available Expert Coaching



Team Diagnostic Survey (TDS)

<https://research.wjh.harvard.edu/TDS/>

# Edmondson - *Teaming*



"Teaming is the engine of organizational learning."

- Learning to team, teaming to learn
- Teaming process (bottom-up)
  - Teaming mindset adopted
  - Reflection/feedback
  - Interdependent action unfolds
  - Coordination of steps and hand-offs
  - Individuals communicate
  - Recognize need for teaming
- Four pillars of effective teaming
  - Speaking up
  - Collaboration
  - Experimentation
  - Reflection



Alex "Sandy" Pentland  
is a professor at MIT, the  
director of MIT's Human  
Dynamics Laboratory,  
and the MIT Media Lab  
Entrepreneurship Program,  
and the chairman of  
Sociometric Solutions.

# The New Science of Building Great Teams

*The chemistry of high-performing groups is no longer a mystery.*  
by Alex "Sandy" Pentland

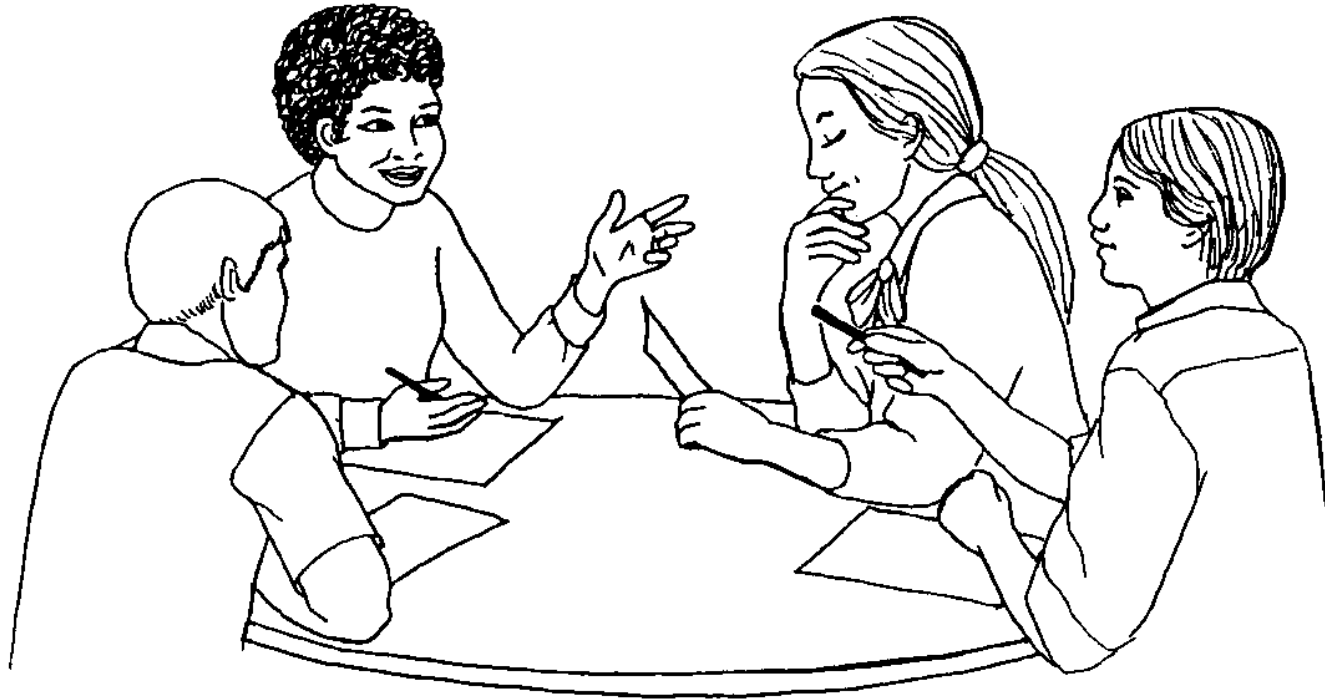
April 2012 Harvard Business Review 8

The most valuable form of communication is face-to-face. E-mail and texting are least valuable. Pentland (2012)

Successful teams share several defining characteristics:

1. Everyone on the team talks and listens in roughly equal measure, keeping communication short and sweet.
2. Members face one another, and their conversations and gestures are energetic.
3. Members connect directly with one another – not just with the team leader
4. Members carry on back-channel or side conversations.
5. Members periodically break, go exploring outside the team, and bring information back.

# Structuring Teamwork in the Classroom



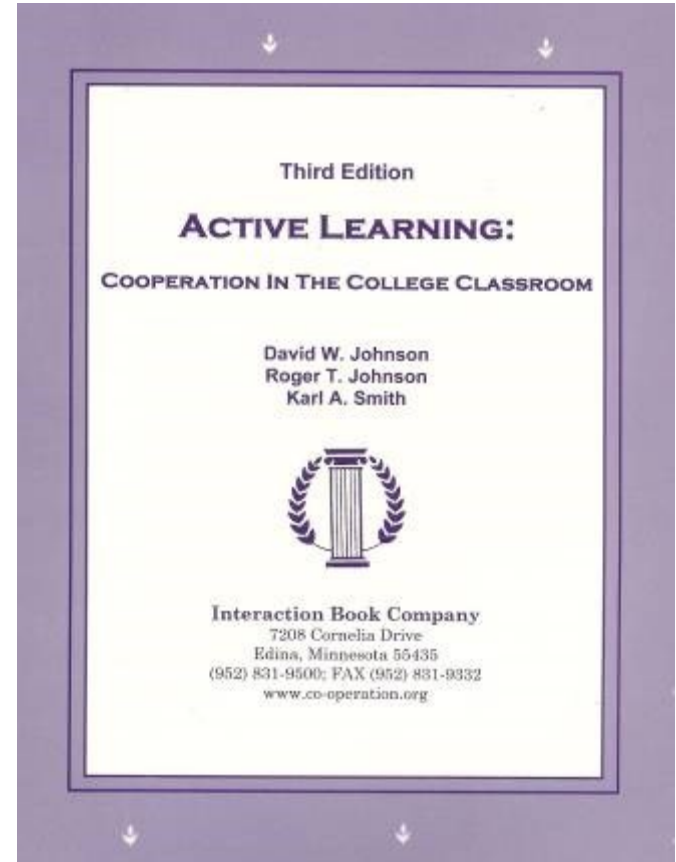
Formal Cooperative Learning Task  
Groups



# Active Learning: Cooperation in the College Classroom

- **Informal** Cooperative Learning Groups
- • **Formal** Cooperative Learning Groups
- Cooperative **Base** Groups

**Notes: Cooperative Learning  
Handout (CL-College-814.doc)**  
[[CL-College-814.doc](#)]



**Cooperative Learning** is instruction that involves people working in teams to accomplish a common goal, under conditions that involve both *positive interdependence* (all members must cooperate to complete the task) and *individual and group accountability* (each member is accountable for the complete final outcome).

## Key Concepts

- Positive Interdependence
- Individual and Group Accountability
- Face-to-Face Promotive Interaction
- Teamwork Skills
- Group Processing

<http://personal.cege.umn.edu/~smith/docs/Smith-CL%20Handout%2008.pdf>

Cooperative Learning	
Positive Interdependence	Individual Accountability
<b>Goal Interdependence (essential)</b> <ol style="list-style-type: none"> <li>1. All members show mastery</li> <li>2. All members improve</li> <li>3. Add group member scores to get an overall group score</li> <li>4. One product from group that all helped with and can explain</li> </ol> <b>Role (Duty) Interdependence</b> Assign each member a role and rotate them <b>Resource Interdependence</b> <ol style="list-style-type: none"> <li>1. Limit resources (one set of materials)</li> <li>2. Jigsaw materials</li> <li>3. Separate contributions</li> </ol> <b>Task Interdependence</b> <ol style="list-style-type: none"> <li>1. Factory-line</li> <li>2. Chain Reaction</li> </ol> <b>Outside Challenge Interdependence</b> <ol style="list-style-type: none"> <li>1. Intergroup competition</li> <li>2. Other class competition</li> </ol> <b>Identity Interdependence</b> Mutual identity (name, motto, etc.) <b>Environmental Interdependence</b> <ol style="list-style-type: none"> <li>1. Designated classroom space</li> <li>2. Group has special meeting place</li> </ol> <b>Fantasy Interdependence</b> Hypothetical interdependence in situation ("You are a scientific/literary prize team, lost on the moon, etc.") <b>Reward/Celebration Interdependence</b> <ol style="list-style-type: none"> <li>1. Celebrate joint success</li> <li>2. Bonus points (use with care)</li> <li>3. Single group grade (when fair to all)</li> </ol>	<b>Ways to ensure no slackers:</b> <ul style="list-style-type: none"> <li>• Keep group size small (2-4)</li> <li>• Assign roles</li> <li>• Randomly ask one member of the group to explain the learning</li> <li>• Have students do work before group meets</li> <li>• Have students use their group learning to do an individual task afterward</li> <li>• Everyone signs: "I participated, I agree, and I can explain"</li> <li>• Observe &amp; record individual contributions</li> </ul> <b>Ways to ensure that all members learn:</b> <ul style="list-style-type: none"> <li>• Practice tests</li> <li>• Edit each other's work and sign agreement</li> <li>• Randomly check one paper from each group</li> <li>• Give individual tests</li> <li>• Assign the role of <b>checker</b> who has each group member explain out loud</li> <li>• Simultaneous explaining: each student explains their learning to a new partner</li> </ul>
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<b>Karl A. Smith</b> University of Minnesota/Purdue University ksmith@umn.edu <a href="http://www.cege.umn.edu/~smith">http://www.cege.umn.edu/~smith</a> Skype: kasmithic	

# Instructor's Role in Formal Cooperative Learning

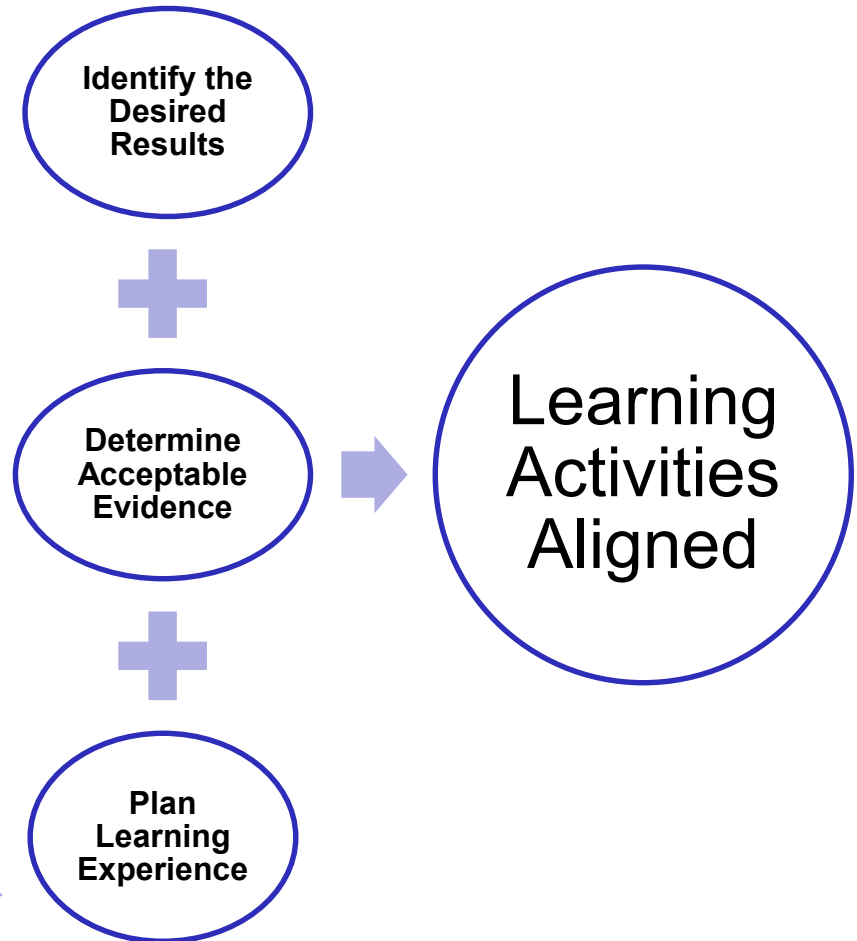
1. Specifying **Objectives** (Academic and Social/Teamwork)
2. Making **Decisions**
3. Explaining **Task, Positive Interdependence, and Individual Accountability**
4. **Monitoring** and Intervening to Teach Skills
5. **Evaluating** Students' Achievement and Group Effectiveness

# Understanding by Design Process

What should learners know,  
understand and be able to do?

How will we know if the learners have  
achieved the desired results?  
What will be accepted as evidence of  
learners' understanding and  
proficiency?

What activities will equip learners with  
the needed knowledge and skills?  
What materials and resources will be  
useful?



# Decisions, Decisions

Group size?

Group selection?

Group member roles?

How long to leave groups together?

Arranging the room?

Providing materials?

Time allocation?

# Optimal Group Size?

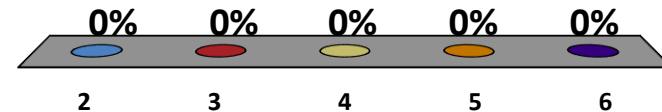
A. 2

B. 3

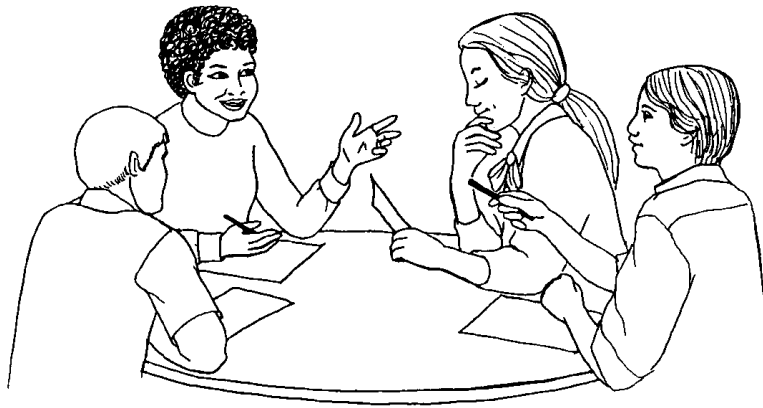
C. 4

D. 5

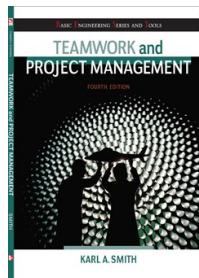
E. 6



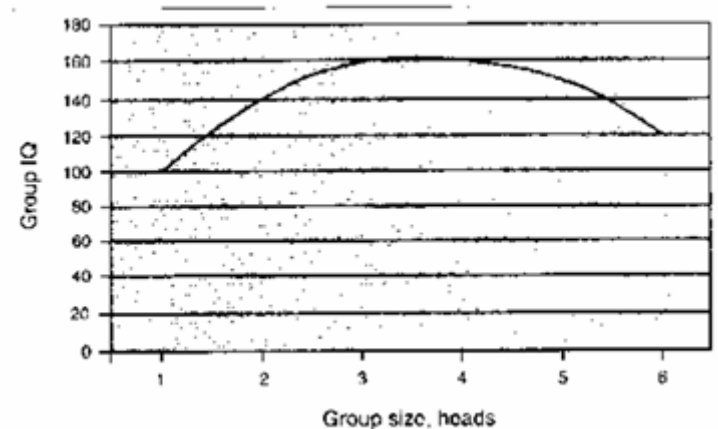
# Formal Cooperative Learning Task Groups



Perkins, David. 2003. *King Arthur's Round Table: How collaborative conversations create smart organizations*. NY: Wiley.



Page 48

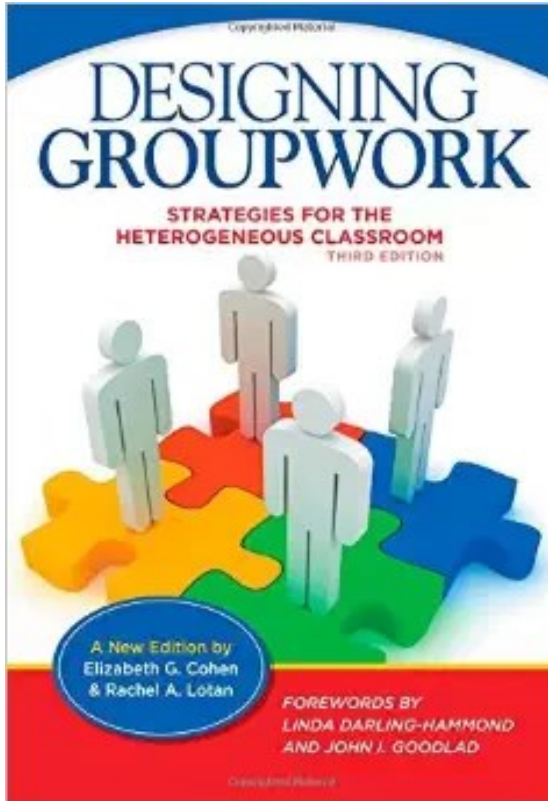


# Group Selection?

- A. Self selection
- B. Random selection
- C. Stratified random
- D. Instructor assign
- E. Other



# Assigning Roles



- Chapter 8: Group Roles and Responsibilities
  - How roles
    - Facilitator
    - Checker
    - Set-Up
    - Materials Manager
    - Safety Officer
    - Reporter
  - Dividing the labor

# Group Processing Plus/Delta Format

Plus (+)

Things That Group Did Well

Delta ( $\Delta$ )

Things Group Could Improve

# **Formal Cooperative Learning – Types of Tasks**

- 1. Problem Solving, Project, or Presentation**
- 2. Jigsaw – Learning new conceptual/procedural material**
- 3. Group Tests**
4. Review/Correct Homework
5. Peer Composition or Editing
6. Reading Comprehension/Interpretation
7. Constructive Controversy

# Challenge-Based Learning

- Problem-based learning
- Case-based learning
- Project-based learning
- Learning by design
- Inquiry learning
- Anchored instruction

John Bransford, Nancy Vye and Helen Bateman. Creating High-Quality Learning Environments: Guidelines from Research on How People Learn

[http://books.nap.edu/openbook.php?record\\_id=10239&page=159](http://books.nap.edu/openbook.php?record_id=10239&page=159)

# Cooperative Problem-Based Learning Format

**TASK:** Solve the problem(s) or Complete the project.

**INDIVIDUAL:** Develop ideas, Initial Model, Estimate, etc. Note strategy.

**COOPERATIVE:** One set of answers from the group, strive for agreement, make sure everyone is able to explain the strategies used to solve each problem.

**EXPECTED CRITERIA FOR SUCCESS:** Everyone must be able to explain the model and strategies used to solve each problem.

**EVALUATION:** Best answer within available resources or constraints.

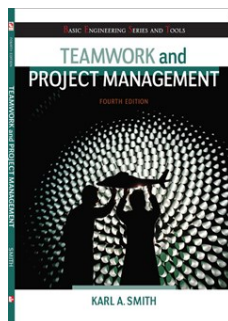
**INDIVIDUAL ACCOUNTABILITY:** One member from your group may be randomly chosen to explain (a) the answer and (b) how to solve each problem.

**EXPECTED BEHAVIORS:** Active participating, checking, encouraging, and elaborating by all members.

**INTERGROUP COOPERATION:** Whenever it is helpful, check procedures, answers, and strategies with another group.

# Teamwork Skills

- Communication
  - Listening and Persuading
- Decision Making
- Conflict Management
- Leadership
- Trust and Loyalty

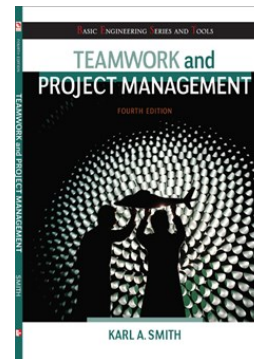


Chapters 3, 4, 5 & 6

Cooperative Teamwork Skills	Teaching Cooperative Skills
<p><b>Forming Skills</b> <i>Initial Management Skills</i></p> <ul style="list-style-type: none"> <li>• Move Into Groups Quietly</li> <li>• Stay With the Group</li> <li>• Use Quiet Voices</li> <li>• Take Turns</li> <li>• Use Names, Look at Speaker</li> <li>• No "Put-Downs"</li> </ul> <p><b>Functioning Skills</b> <i>Group Management Skills</i></p> <ul style="list-style-type: none"> <li>• Share Ideas and Opinions</li> <li>• Ask for Facts and Reasoning</li> <li>• Give Direction to the Group's Work (state assignment purpose, provide time limits, offer procedures)</li> <li>• Encourage Everyone to Participate</li> <li>• Ask for Help or Clarification</li> <li>• Express Support and Acceptance</li> <li>• Offer to Explain or Clarify</li> <li>• Paraphrase Other's Contributions</li> <li>• Energize the Group</li> <li>• Describe Feelings When Appropriate</li> </ul> <p><b>Formulating Skills</b> <i>Formal Methods for Processing Materials</i></p> <ul style="list-style-type: none"> <li>• Summarize Out Loud Completely</li> <li>• Seek Accuracy by Correcting/Adding to Summaries</li> <li>• Help the Group Find Clever Ways to Remember</li> <li>• Check Understanding by Demanding Vocalization</li> <li>• Ask Others to Plan for Telling/Teaching Out Loud</li> </ul> <p><b>Fermenting Skills</b> <i>Stimulate Cognitive Conflict and Reasoning</i></p> <ul style="list-style-type: none"> <li>• Criticize Ideas Without Criticizing People</li> <li>• Differentiate Ideas and Reasoning of Members</li> <li>• Integrate Ideas into Single Positions</li> <li>• Ask for Justification on Conclusions</li> <li>• Extend Answers</li> <li>• Probe by Asking In-depth Questions</li> <li>• Generate Further Answers</li> <li>• Test Reality by Checking the Group's Work</li> </ul>	<ol style="list-style-type: none"> <li>1. Help students see the <b>need</b> to learn the skill.</li> <li>2. Help them <b>know how</b> to do it (T-chart).</li> <li>3. Encourage them to <b>practice</b> the skill daily.</li> <li>4. Help them <b>reflect on</b>, process, &amp; refine use.</li> <li>5. Help them <b>persevere</b> until skill is automatic</li> </ol> <p><b>Monitoring, Observing, Intervening, and Processing</b></p> <p><b>Monitor</b> to promote academic &amp; cooperative success</p> <p><b>Observe</b> for appropriate teamwork skills; praise their use and remind students to use them if necessary</p> <p><b>Intervene</b> if necessary to help groups solve academic or teamwork problems.</p> <p><b>Process</b> so students continuously analyze how well they learned and cooperated in order to continue successful strategies and improve when needed</p> <p><b>Ways of Processing</b></p> <p><b>Positive Feedback:</b></p> <ol style="list-style-type: none"> <li>1. Have volunteer students tell the class something their partner(s) did which helped them learn today.</li> <li>2. Have all students tell their partner(s) something the partner(s) did which helped them learn today.</li> <li>3. Tell the class helpful behaviors you saw today.</li> </ol> <p><b>Group Analysis:</b></p> <ol style="list-style-type: none"> <li>1. Name 3 things your group did today which helped you learn and work well together.</li> <li>2. Name 1 thing you could do even better next time.</li> </ol> <p><b>Cooperative Skill Analysis:</b></p> <ol style="list-style-type: none"> <li>1. Rate your use of the target cooperative skill: <i>Great! - Pretty Good - Needs work</i></li> <li>2. Decide how you will encourage each other to practice the target skill next time.</li> </ol> <p><b>Start:</b> "Tell your partners you're glad they're here."</p> <p><b>End:</b> "Tell your partners you're glad they were here today. Thank them for helping."</p>

# Team Charter

- Team name, membership, and roles
- Team Mission Statement
- Anticipated results (goals)
- Specific tactical objectives
- **Ground rules/Guiding principles for team participation**
- Shared expectations/aspirations



pp. 60-61, 204-20

## Group Ground Rules Contract Form

(Adapted from a form developed by Dr. Deborah Allen, University of Delaware)

Project groups are an effective aid to learning, but to work best they require that all groups members clearly understand their responsibilities to one another. These project group ground rules describe the general responsibilities of every member to the group. You can adopt additional ground rules if your group believes they are needed. Your signature on this contract form signifies your commitment to adhere to these rules and expectations.

All group members agree to:

1. Come to class and team meetings on time.
2. Come to class and team meetings with assignments and other necessary preparations done.

Additional ground rules:

- 1.
- 2.

If a member of the project team repeatedly fails to meet these ground rules, other members of the group are expected to take the following actions:

Step 1: (fill in this step with your group)

If not resolved:

Step 2: Bring the issue to the attention of the teaching team.

If not resolved:

Step 3: Meet as a group with the teaching team.

The teaching team reserves the right to make the final decisions to resolve difficulties that arise within the groups. Before this becomes necessary, the team should try to find a fair and equitable solution to the problem.

Member's Signatures:

Group Number: \_\_\_\_\_

1. \_\_\_\_\_

3. \_\_\_\_\_

2. \_\_\_\_\_

4. \_\_\_\_\_



P R O J E C T   T E A M   C O N T R A C T	
Project Name:	
Team Members:	

## Our Agreement

- We all promise to listen to each other's ideas with respect.
- We all promise to do our work as best as we can.
- We all promise to do our work on time.
- We all promise to ask for help if we need it.
- We all promise to \_\_\_\_\_

If someone on our team breaks one or more of our rules, the team may have a meeting and ask the person to follow our agreement. If the person still breaks the rules, we will ask our teacher to help find a solution.

Date: \_\_\_\_\_

Team Member Signatures:

_____	_____
_____	_____
_____	_____

## Cooperative Lesson Planning Form

Subject Area: \_\_\_\_\_ Date: \_\_\_\_\_

Lesson: \_\_\_\_\_

### Objectives

Academic: \_\_\_\_\_

Social Skills: \_\_\_\_\_

### Preinstructional Decisions

Group Size: \_\_\_\_\_ Method Of Assigning Students: \_\_\_\_\_

Roles: \_\_\_\_\_

Room Arrangement: \_\_\_\_\_

Materials: \_\_\_\_\_

- ◇ One Copy Per Group      ◇ One Copy Per Person
- ◇ Jigsaw                      ◇ Tournament
- ◇ Other: \_\_\_\_\_

### Explain Task And Cooperative Goal Structure

1. Task: \_\_\_\_\_

2. Criteria For Success: \_\_\_\_\_

3. Positive Interdependence: \_\_\_\_\_

4. Individual Accountability: \_\_\_\_\_

5. Intergroup Cooperation: \_\_\_\_\_

6. Expected Behaviors: \_\_\_\_\_

### Monitoring And Intervening

1. Observation Procedure: \_\_\_\_\_ Formal    \_\_\_\_\_ Informal

2. Observation By: \_\_\_\_\_ Teacher    \_\_\_\_\_ Students    \_\_\_\_\_ Visitors

3. Intervening For Task Assistance: \_\_\_\_\_

4. Intervening For Teamwork Assistance: \_\_\_\_\_

5. Other: \_\_\_\_\_

### Evaluating And Processing

1. Assessment Of Members' Individual Learning: \_\_\_\_\_

2. Assessment Of Group Productivity: \_\_\_\_\_

3. Small Group Processing: \_\_\_\_\_

4. Whole Class Processing: \_\_\_\_\_

5. Charts And Graphs Used: \_\_\_\_\_

6. Positive Feedback To Each Student: \_\_\_\_\_

7. Goal Setting For Improvement: \_\_\_\_\_

8. Celebration: \_\_\_\_\_

9. Other: \_\_\_\_\_

# Designing and Implementing Cooperative Learning

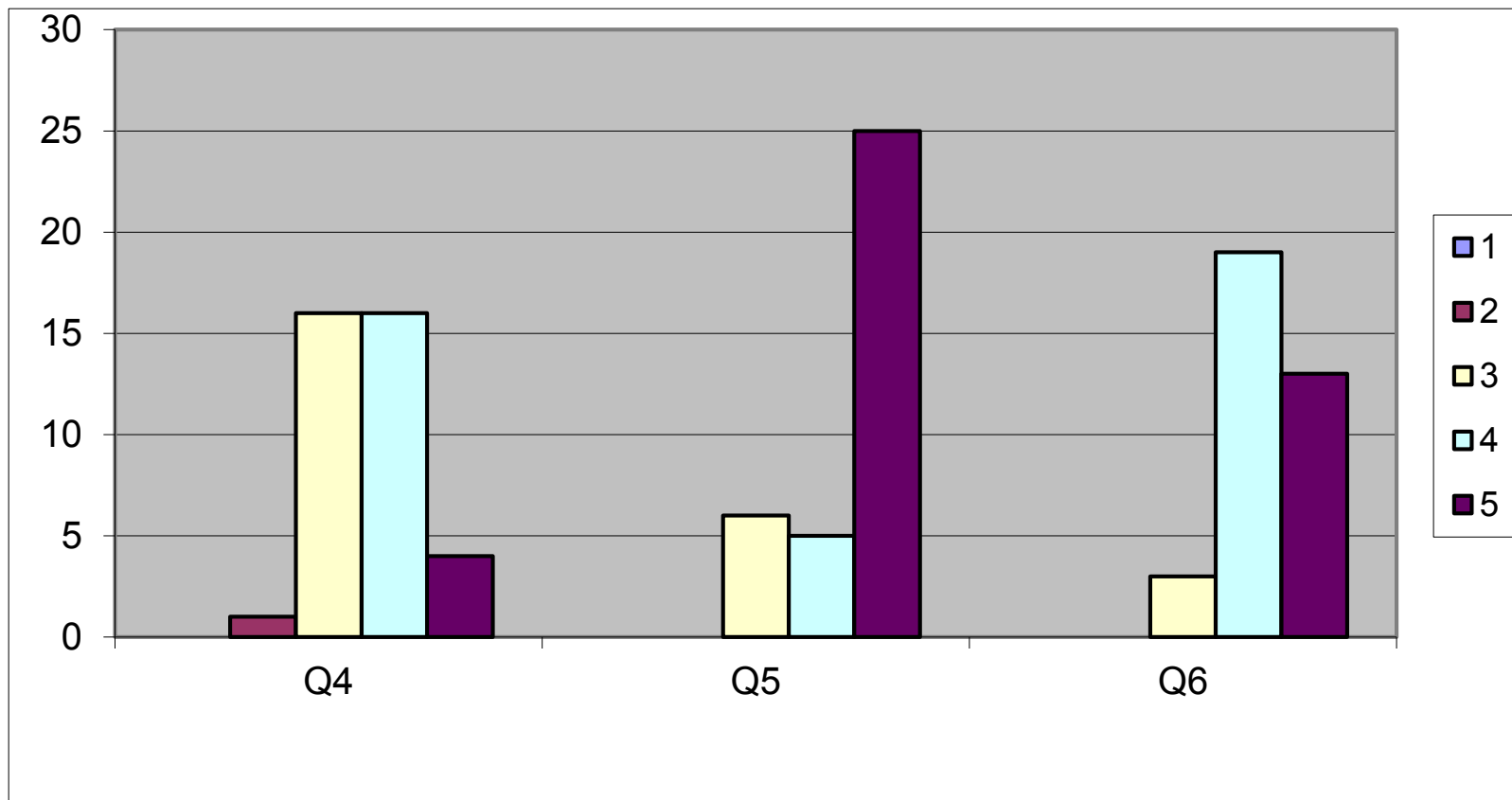
- Think like a designer
- Ground practice in robust theoretical framework
- Start small, start early and iterate
- Celebrate the successes; problem-solve the failures

# Session Summary (Minute Paper)

## Reflect on the session

1. Most interesting, valuable, useful thing you learned?
2. Any surprises?
3. Questions, comments, suggestions.
4. Pace: Too slow 1 2 3 4 5 Too fast
5. Relevance: Little 1 2 3 4 5 Lots
6. Instructional Format: Ugh 1 2 3 4 5 Ah

# AAPT – Teamwork Session (7-28-15)

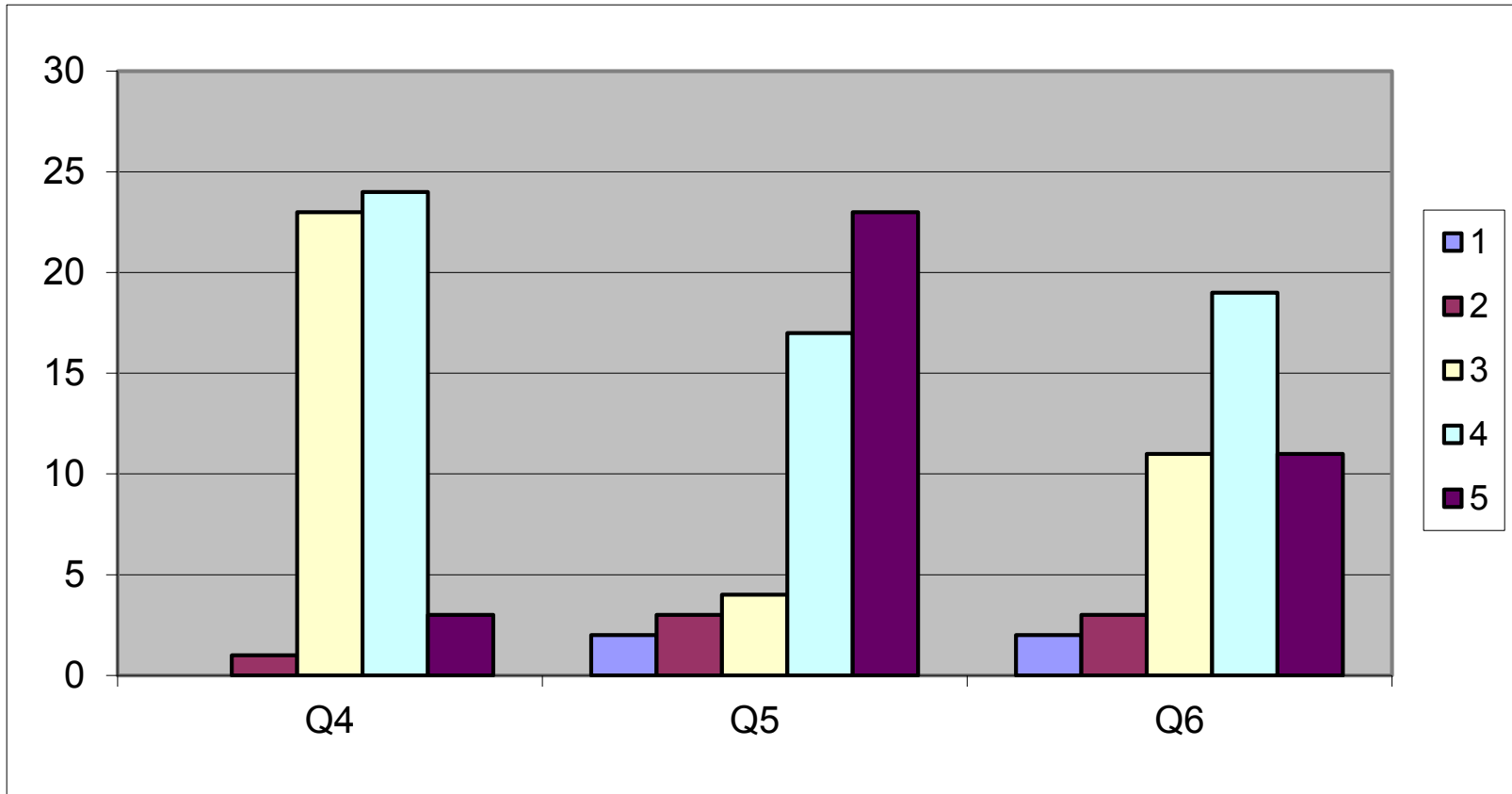


Q4 – Pace: Too slow 1 . . . . 5 Too fast (3.6)

Q5 – Relevance: Little 1 . . . 5 Lots (4.5)

Q6 – Format: Ugh 1 . . . 5 Ah (4.3)

# EngrTEAMS – Team Charter Session (7-1-15 am)



Q4 – Pace: Too slow 1 . . . . 5 Too fast (3.6)

Q5 – Relevance: Little 1 . . . 5 Lots (4.1)

Q6 – Format: Ugh 1 . . . 5 Ah (3.7)